



# PINGREE GROVE POLICE DEPARTMENT

**One Police Plaza, Pingree Grove, IL 60140**

# PARKING TICKET MEDIATION REQUEST

**\*\*\* DIRECTIONS FOR COMPLETING THIS FORM \*\*\***

You are to complete the three lines listed below with your name, address, city, state, and zip code. If this information is not completed correctly, you will not receive a reply to your request for mediation.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Ticket Number**  
**P** \_\_\_\_\_

**Phone No.** \_\_\_\_\_

**Email:** \_\_\_\_\_

This form is being provided to you for the purpose of communicating with the officer who issued this ticket and his or her supervisor. It is designed for situations where you had limited or no communications with the officer who issued the ticket. Completion of this form does not relieve you of any fines or penalties associated with this ticket.

**MEDIATION IS NO LONGER POSSIBLE AFTER THE DUE DATE ON YOUR DELINQUENT NOTICE**

Location of Incident:

**State Reason for your Request for Review:**

Your  
Signature

Date

**POLICE DEPARTMENT USE ONLY**

#### Police Department Comments:

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## **DISPOSITION OF TICKET**

Ticket Dismissed

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## Ticket Amended to a Warning, Fine Suspended

\_\_\_\_\_ Ticket must be paid or you may request a court date. Your original due date is extended to \_\_\_\_\_. Ticket will be referred for prosecution or forwarded to the Village's collection agency.

Date \_\_\_\_\_ Supervisor Approval \_\_\_\_\_