



Block Party Application

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This COMPLETED Application Must Be Submitted to the Village Clerk AT LEAST
(14) Fourteen Days Prior to the Event

DATE OF BLOCK PARTY: _____ RAIN DATE: _____ *(if applicable)*

TIME OF EVENT From _____ To _____
(Cannot exceed 10:00 am to 10:00 pm)

LOCATION OF EVENT: _____

*Indicate Segment of the
Street:* _____

Sponsor (Applicant): _____

Sponsor's Address: _____

Sponsor's Phone #: _____

Sponsor's Email: _____

Co-Sponsor (Co-Applicant): _____

Co-Sponsor Address: _____

Co-Sponsor Phone #: _____

Delivery / Pick up

Location for Barricades: * _____

**Unless alternative arrangements are made, barricades will be dropped off on the last business day before your event and picked up on the first business day after your event at Sponsor's address by Public Works.*

By signing below, the Sponsor(s)/Applicant(s) certifies that he/she is familiar with the requirements of Pingree Grove Village Code 8-4 regarding Block Parties. The Sponsor(s)/Applicant(s) further agrees as follows:

- 1) Upon review of the Application by the Police Department, a determination will be made as to the deposit that will be required for the event. The deposit is set at \$95 for **each** required barricade (the replacement cost), to guarantee the obligations of the Applicant.
- 2) The deposit shall be due at the time of approval of the Application and prior to issuance of the permit, .
- 3) The Applicant shall be responsible for all damage caused during the Block Party, and for cleanup of all Block Party related trash or debris. If the Applicant fails to clean up all such debris within two hours of the end of the Block Party, or if any damages are incurred during the Block Party, the Village may repair such damage and/or clean up such debris and any costs incurred by the Village shall be the responsibility of the Applicant (even if such costs exceed the deposit).
- 4) The Applicant shall indemnify and hold harmless the Village from any and all costs or claims of liability or damages arising out of the Applicant's conduct or the Block Party in any way.
- 5) The sponsor(s) will be responsible for any costs incurred by the Village for establishing detours, assigning of police officers for traffic direction, clean up or repair of public right of way used or damaged by block party or gathering.
- 6) Effective January 1, 2019, Public Act 100-0671 requires the organizer of a public gathering conducted on property open to the public that requires a permit from a unit of government to post a notice that complies with the requirements of the Act in a conspicuous and accessible place on the premises in clear view of the public (see attached notice). By signing below, you acknowledge this requirement applies to your event and that you will comply with posting the required notice.



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- 7) The Village will deliver the required number of barricades to the applicant's home address during normal working hours of the Village, on a business day preceding the event. The applicant is responsible for installing the barricades in accordance with the barricade diagram provided by the Village upon approval, immediately prior to the start of the event. The applicant is responsible for taking down the barricades upon conclusion of the event, and not later than 10:00pm on the day of the event. The applicant shall be responsible for safely storing the barricades from the point when taken down until retrieved by the Village. Retrieval shall generally occur at the applicant's house, on the first business day following the event. At the applicant's preference, arrangements can be made to pick up and drop off the barricades at the Village Municipal Campus. The applicant is responsible for the barricades at all times when in the applicant's possession and until returned to the Village. The cost for **each** barricade that is not returned or is damaged is \$95.00.
- 8) All participants of this Block Party shall agree to follow any and all state regulations regarding events of this nature.

I have read and understand the rules and restrictions regarding block parties:

Sponsor
Date: _____

Co-Sponsor
Date: _____

Pingree Grove Police Department
Approved Denied

Signature _____ Date _____

Printed Name _____

Pingree Grove Fire Department
Approved Denied

Signature _____ Date _____

Printed Name _____

Village Manager
Approved Denied

Signature _____ Date _____

Printed Name _____

**NOTE: A MINIMUM OF FOUR (4) BARRICADES ARE REQUIRED WITH
A \$95.00 REFUNDABLE DEPOSIT PER REQUIRED BARRICADE**



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Location: _____

Party Date: _____

VILLAGE OF PINGREE GROVE
BLOCK PARTY APPROVAL LIST

**SIGNATURE AND ADDRESS OF HOMEOWNERS AFFECTED BY
STREET CLOSING/AMPLIFIED MUSIC/ALCOHOL**

51% OF AFFECTED HOUSEHOLDS MUST CONSENT *MANDATORY PAGE*

**PARTICIPANTS AGREE TO COMPLY WITH ANY AND ALL STATE REGULATIONS
REGARDING EVENTS OF THIS NATURE.**

**ALL PARTICIPANTS ARE ADVISED THAT THE STREET MUST BE MADE AVAILABLE TO
EMERGENCY VEHICLES OR RESIDENTS REQUESTING ACCESS**



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Location: _____

Party Date: _____

BLOCK PARTY CHECKLIST REGARDING ALCOHOL AND OTHER RESTRICTIONS

- No alcoholic liquor shall be sold at any block party or gathering pursuant to Village Code 8-4-4(c).
- Liquor is restricted to common areas
- Liquor can only be consumed or possessed by someone 21 years of age or older
- Liquor cannot be possessed or consumed in any vehicle

Will there be amplified music? YES NO

- Music noise level is restricted to a reasonable level (regardless of time)

Other regulations:

- Street to be kept passable by ANYONE requesting passage
- The Police Department reserves the right to revoke this permit.

Please remember that the issuance of this Block Party Permit does not exclude the bearer of any State of Illinois or Village of Pingree Grove laws or ordinances.

Sponsor Signature

Date