



## FAQ POOLS / SPAS / HOT TUBS

### Permit Requirements

1. Provide HOA approval letter — Must acquire prior to applying for village permit.
2. Completed Village Building Permit Application indicating contractor.
3. Completed Electrical Permit Application (if applicable).
4. Copy of the Plat of Survey (see drawing requirements).
5. Copy of contractor's proposal, if any.
6. Copy of pool manufacturer's installation instructions AND pump/filter specifications.
7. Written proposal for compliance with fencing and screening requirements (See Misc. #3)

### Specific Drawing Requirements

1. Survey and plans must indicate proposed improvement clearly shown to scale and indicating distances from existing structures.
  - a. Location of electrical service with indication of underground or overhead service must be indicated on the drawings.
    - i. Pool must be five feet horizontally from underground service and 10 feet horizontally from overhead service.
2. Must be located directly behind house (alternative locations must indicate acceptable hardship).
  - a. Cannot be within twenty feet of the rear lot line (alternate locations must indicate acceptable hardship).
  - b. Cannot be within one foot of any easement or right of way.
  - c. Cannot be located on utility or drainage easements.
  - d. Cannot cover more than one-third of the total area of the rear yard.

### Miscellaneous Requirements\*

1. It is recommended you get your proposed site checked by J.U.L.I.E. before purchasing your pool.
2. No portion of the pool can be higher than forty-eight inches above grade level.
3. Must be screened from side or rear property lines and any area visible from the road, sidewalk or pathway. Fencing must have self-closing and self-latching gates.
  - a. The screening may be wood, aluminum or wrought iron and must be approved by Building Department.
  - b. Must be non-climbable design.
  - c. If the screening is at the property line there should also be landscape screening at the perimeter of the pool consisting of evergreen or deciduous shrub plantings with a minimum height of three feet above grade and a minimum of two rows.
4. Please protect curb and sidewalk if concrete truck is to drive over them.
5. Decks, patios and other structures related to the pool must have their own permit.
6. Temporary pools not exceeding 24" in height and 16' in diameter; are made of plastic or rubber; do not require any site preparation and are not in place for not more than two days in a seven-day period are exempt from requirements of this ordinance.

Continued on Page 2

## **Inspection Requirements**

Two inspections are required:

1. Electrical
  - a. GFCI
  - b. Must be completed pre-backfill for underground installations including bonding jumper for filter motor
2. Final

**Call J.U.L.I.E. 48 hours before you dig. 1-800-892-0123 or dial 8-1-1**

\* This is not a comprehensive list. You must comply with any and all applicable building codes.