



FAQ WOOD DECK / DECKING STRUCTURES / GAZEBO

Permit Requirements

1. Provide HOA approval letter — Must acquire prior to applying for village permit.
2. Completed Village Building Permit Application indicating contractor.
3. Copy of Plat of Survey with the proposed improvement(s) clearly shown to scale.
4. Copy of contractor's proposal, if any.
5. Copy of construction plans showing compliance with village codes.
6. All plans must be legible and drawn to scale.
7. Plans should be of architectural quality with sufficient detail to demonstrate code compliance and to guide construction.

Specific Drawing Requirements

- Pier location diagram and depth below finished grade
- Framing detail
- Girder dimensions/locations
- Hardware type

Miscellaneous Requirements*

1. Decks more than 30" above the surrounding grade must have a 36" guardrail.
 - a. Guardrails shall have an intermediate rail that does not create a ladder-like effect, which will not allow the passage of a 4" sphere.
2. Stairs: minimum width 36"; minimum tread 10"; maximum riser 7 3/4"; a hand rail is required when there are 4 or more risers.
3. Handrail 34-38" above tread nosing a circular cross section of 1 1/4" required as a graspable surface.

Inspection Requirements

Decks require 2 (or 3) inspections:

1. Holes (must be a minimum of 42" deep)
2. Framing (this inspection is only required if your deck is less than 4' off the ground)
3. Final

**** Call J.U.L.I.E. 48 hours before you dig. 1-800-892-0123 or dial 8-1-1 ****

*This is not a comprehensive list. You must comply with any and all applicable building codes.

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Rev. 8/4/2020