



## FAQ

### PATIOS / SERVICE WALKWAYS / STOOPS (CONCRETE or BRICK PAVER)

#### Permit Requirements

1. Provide HOA approval letter — Must acquire prior to applying for village permit.
2. Completed Village Building Permit Application indicating contractor.
3. Copy of the Plat of Survey with the proposed improvement(s) clearly shown to scale.
4. Copy of the contractor's proposal, if any.
5. Copy of the plan drawings, which should be of architectural quality with sufficient detail to demonstrate code compliance and to guide construction.

#### Specific Drawing Requirements

1. Include dimensions of patio, walkway or stoop.
2. Indicate positive grading for the site.
3. All plans must be legible and drawn to scale.

#### Miscellaneous Requirements\*

1. Please protect curb and sidewalk if concrete truck is to drive over them.
2. Concrete code requires four inches of concrete.
3. Minimum of 4" of subbase required for all projects (well compacted).
4. Firepits are allowed in rear yard only. A minimum of 15 feet of separation is required from the leading edge of all combustible materials (residences / fencing / sheds).
5. Improvements are not to cause drainage to be impaired, compound existing problems, or place entire drainage on adjacent properties.
6. It is the owner's responsibility to assure that the patio, service walkway, or stoop is located entirely on their own property.

#### Inspection Requirements

Two inspections are required:

1. Pre-pour/rough inspection (after forms are placed) – Four inches of compacted stone base
2. Final inspection

**Call J.U.L.I.E. 48 hours before you dig. 1-800-892-0123 or dial 8-1-1**

\* This is not a comprehensive list. You must comply with any and all applicable building codes.

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**BUILDING DEPARTMENT**

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