MINUTES FOR VILLAGE OF PINGREE GROVE
BOARD OF TRUSTEES MEETING
Village Hall, 14N042 Reinking Rd, Pingree Grove, IL 60140

Tuesday, September 5, 2017
7:00 p.m.

1. CALL TO ORDER
President Wiedmeyer called the meeting to Order at 7:00pm.

2. PLEDGE OF ALLEGIANCE
The Board recited the Pledge of Allegiance.

3. ROLL CALL
The Roll was called; answering present were President Wiedmeyer and Trustees: Thomas, Paszkiewicz, Kubiak, Dulkoski, and Hirschbein. Trustee Spieker was absent. Also present were: Police Chief Shawn Beane, Finance Director Karen Plaza, Public Works Director Pat Doherty, Village Attorney Dean Frieders, Village Engineer Dave Burroughs, and Village Clerk Dawn Grivetti.

4. PUBLIC COMMENTS
Jackie Pierce, Community Events Committee Chairperson spoke about the upcoming Fall Concert Series scheduled for September 10, 17 and 24 at Centennial Park. The public is reminded that no alcohol will be allowed at these events, and pets are discouraged.

5. SPECIAL PRESENTATIONS / ITEMS
a. 2017-P-07 A Proclamation Declaring September to be Suicide Prevention Awareness Month
President Wiedmeyer read the Proclamation Declaring September to be Suicide Prevention Awareness Month in the Village of Pingree Grove.

6. CONSENT AGENDA
Trustee Paszkiewicz made a motion seconded by Trustee Thomas to approve the consent agenda which included minutes from the Village Board Meeting, August 21, 2017 and the Warrant List for August 21, 2017 in the amount of $160,140.07. A Roll Call vote determined Trustees: Paszkiewicz, Thomas, Kubiak, Dulkoski, and Hirschbein answered aye. Trustee Spieker was absent. Roll Call vote passed 5-0.
7. ITEMS FOR SEPARATE ACTION

a. Approval of Ordinance 2017-O-18 Amending Village Code Sec 7-4-4 Relating to Stop Intersections

This ordinance updates the existing Village Code by adding currently existing stop intersections, and adds additional stop intersections approved at a previous meeting. It was recognized the intersection of Reinking Rd and Rt 72 was listed as a stop intersection rather than one with a traffic control signal.

Trustee Paszkiewicz made a motion seconded by Trustee Kubiak to approve the ordinance amending Village Code Section 7-4-4 relating to Stop Intersections. Trustee Thomas made a motion seconded by Trustee Hirschbein to amend the original motion with the removal of Reinking and Rt 72 from the list of stop intersections. A Roll Call vote for the amendment determined Trustees: Paszkiewicz, Kubiak, Thomas, Dulkoski and Hirschbein answered aye. Trustee Spieker was absent. Roll Call vote passed 5-0.

A Roll Call vote for the amended motion to approve the ordinance determined Trustees: Thomas, Hirschbein, Paszkiewicz, Kubiak, and Dulkoski answered aye. Trustee Spieker was absent. Roll Call vote passed 5-0.

Following the approval of the amended ordinance, all newly approved stop signs will be installed this week.

b. Approval of Agreement with CONRO Comfort Systems, Inc for Replacement HVAC Unit for Police Department in an Amount Not to Exceed $5,850

Chief Beane reported previous quotes for a direct replacement of the current HVAC unit were too high. This replacement unit costs less than a direct replacement. Trustee Kubiak made a motion seconded by Trustee Thomas to approve the purchase of a replacement HVAC unit for the Police Department Server Room not to exceed $5,850. A Roll Call vote determined Trustees: Kubiak, Thomas, Paszkiewicz, Dulkoski and Hirschbein answered aye. Trustee Spieker was absent. Roll Call vote passed 5-0.

c. Approval of Agreement with Wilson Nurseries, Inc for Purchase of Trees for 2017 Tree Replacement Program in an Amount Not to Exceed $14,878

Public Works is requesting the purchase of 73 trees, to replace 23 trees in front of homes, and the remaining trees in the public parkway. New varieties that are more conducive to this environment have been chosen. The purchase level of this request falls below the requirement for a bid process. Staff confirmed competitive pricing. By dealing directly with a supplier of choice, the Village was able to acquire an extended warranty for the trees and will receive a better quality stock of tree. Trustee Thomas made a motion seconded by Trustee Hirschbein to authorize Public Works to purchase 73 trees specified on the quote from Wilson Nurseries in an amount not to exceed $14,878. A Roll Call vote determined Trustees: Thomas, Hirschbein, Paszkiewicz, Kubiak and Dulkoski answered aye. Trustee Spieker was absent. Roll Call vote passed 5-0.
d. Approval of Agreement with Advanced Automation & Controls, Inc for Water and Sewer Treatment Plants Communication Radios in an Amount Not to Exceed $9,320
Director Doherty reported these radios located in remote buildings communicate with the SCADA system at the water treatment plant to fill the water tower. The current radios have been outdated for several years and parts are no longer available for their repair. With the promotional offer, the Village will receive credit for the replaced equipment. Trustee Kubiak made a motion seconded by Trustee Dulkoski to authorize Public Works to authorize Advance Automation & Controls, Inc to purchase and install new radios for the Water and Sewer Plant not to exceed $9,320. A Roll Call vote determined Trustees: Kubiak, Dulkoski, Thomas, Paszkiewicz, and Hirschbein answered aye. Trustee Spiker was absent. Roll Call vote passed 5-0.

e. Approval of Agreement with JWC Environmental for WWTP Sludge Grinder in an Amount Not to Exceed $9,293
Director Doherty briefed the Board on the role this equipment plays in the process of waste water and the need for routine replacement. It is recommended the equipment be rebuilt or replaced every five years. Trustee Hirschbein made a motion, seconded by Trustee Kubiak to authorize Public Works to purchase a Muffin Monster Grinder exchange unit from JWC Environmental not to exceed $9,293. A Roll Call vote determined Trustees: Hirschbein, Kubiak, Thomas, Paszkiewicz and Dulkoski answered aye. Trustee Spiker was absent. Roll Call vote passed 5-0.

f. Approval of Agreement with Mark’s Machine Shop, Inc for Replacement Dump Truck Body with Optional Chipper Body Attachment in an Amount Not to Exceed $17,172
Director Doherty reported on the benefit of having both a replacement dump truck body as well as a chipper body attachment. Trustee Paszkiewicz made a motion seconded by Trustee Thomas to authorize Public Works to purchase a replacement stainless steel dump truck body with chipper body attachment from Mark’s Machine Inc of Sycamore not to exceed $17,172. A Roll Call vote determined Trustees: Paszkiewicz, Thomas, Kubiak, Dulkoski, and Hirschbein answered aye. Trustee Spiker was absent. Roll Call vote passed 5-0.

g. Approval of Resolution 2017-R-07 Authorizing Temporary Construction Relief Relating to Natural Gas Installation
Director Doherty reported on Nicor Gas’ request to work 24/7 to complete their gas main replacement project. The request has been rescinded by Nicor prior to the Board meeting. It was recommended by Counsel to delay approval until request is made again to take into consideration any existing factors at that time. Director Doherty reported on site the construction issues over the weekend.

8. **PRESIDENT’S REPORT**
President Wiedmeyer reported having multiple meetings with potential developers of property at the immediate northeast corner of Rt 72 and 47 and property further north of the same intersection.
9. STAFF REPORTS AND DISCUSSION
   a. Legal
      i. Home Occupation Discussion

         Attorney Frieders gave a review of the Village’s intent to update this ordinance; however, Cambridge is now enforcing covenant rules prohibiting home occupations. Comments were heard from: Valentino and Amie Heckermann, 1379 Beachview Rd who own and operate a daycare from their home; Dino Heckermann, 1022 White Pine Trail in support of the previous residents; Bridget Lindley, 774 Bristol Ct who also operates a daycare/preschool from her home; and Jackie Pierce, 936 Oxford Ct, in support of all residents present.

         Residents of Cambridge Lakes HOA who operate home businesses commented on the length of time they have been in business; their past communications and negotiations with DR Horton/Cambridge, and DR Horton/Cambridge’s present opinion on home occupations.

         Further discussion was had regarding the spirit of the law vs. the letter of the law; and the process Cambridge Lakes has taken on this issue. Home occupations are allowed under current Village zoning. Staff was asked about complaints or issues regarding home-based occupations. No issues of existing businesses were addressed. A consensus of the Board directed Attorney Frieders to negotiate a uniform set of standards with Cambridge Lakes/ DR Horton regarding home occupations.

      ii. Professional Fee Reimbursement Ordinance Review

         Attorney Frieders gave a review of the existing ordinance and stated the law does allow for reimbursement of professional fees for development requests. The Village Clerk and Finance Director will coordinate an updated revision to the process to represent current staff. With regard to commercial development there is generally no fee for initial discussions.

      iii. Goebbert and O&S Property Annexation Agreement Review

         Attorney Frieders offered a review of the existing agreements as presented in written summaries. Reinking Rd improvements within the Goebbert Annexation will need to be renegotiated at a future date. There was further discussion of zoning, development and the negotiation and impact of future annexations.

   b. Police

         Chief Beane distributed the monthly report; and reported on a smooth first day of school at Cambridge Lakes Charter School.

   c. Finance

         Director Plaza reported on a request by Cambridge Lakes Charter School for the Village to act as conduit issuer of bonds on their behalf. Village has a substantial tax advantage bond capacity for qualified projects. Bonds are non-recourse to the
Village. Attorney Frieders elaborated on the Village’s agreement to support the school in such capacity, but recommend the Charter School take full responsibility of any issue or challenge associated with the issuance of bonds. A formal action item will be presented on a future agenda. A discussion of risks ensued.

d. Public Works
Director Doherty reported the Little League has requested a large storage shed be built at the Wester Blvd Ball Fields to store their equipment in. A consensus of the Board requested more detailed information of the location and materials. Director Doherty also reported on water treatment plant equipment replacement; a status report of a new employee; future hiring; tree trimming and future tree replacements. There was further discussion of a missing street sign.

e. Engineering
Engineer Burroughs reported construction of Neighborhood 20 is continuing; Neighborhood A11B road is complete; Aspen Valley plans have been reviewed and approved; and plans for Neighborhood A13 are forthcoming. Excavation within CL North has begun. Other current projects engineers are working on include: Reinking Rd Phase I; cation media exchange; RJB intersection improvements proposal.

f. Planning
There was no Planning Report.

g. Clerk/Communications
Clerk Grivetti reminded the Board of the upcoming Hampshire Area Chamber of Commerce and Pingree Grove Golf Outing and discussed staffing and open office hours as she and Finance Director Plaza will be volunteering for the event. Village Hall will remain open to the public during the event. There was further discussion regarding the progress of the Village Website, the notification process, and administrative control of the Village Facebook account.

10. OLD BUSINESS

11. NEW BUSINESS
Trustee Paszkiewicz asked about the timeline for a referendum for the next election ballot. Council will review and report back.

12. EXECUTIVE SESSION—To Discuss Sale of Real Property Pursuant to 5 ILCS 120/2(c)(6)
At 9:12pm, Trustee Paszkiewicz made a motion, seconded by Trustee Kubiak to convene an Executive Session of the Village Board for the purpose of discussing the Sale of Real Property pursuant to 5 ILCS 120/2(c)(6). A Roll Call vote determined Trustees: Paszkiewicz, Kubiak, Thomas, Dulkoski and Hirschbein answered aye. Trustee Spieker was absent. Roll Call vote passed 5 -0.
At 9:53pm Trustee Paszkiewicz made a motion to return to regular session, seconded by Trustee Dulkoski. President Wiedmeyer directed that a Voice vote be taken. All present answered aye, and President Wiedmeyer declared the motion passed.

13. **ADJOURNMENT**  
Trustee Paszkiewicz made a motion to adjourn the meeting, seconded by Trustee Dulkoski. President Wiedmeyer directed that a voice vote be taken. All present answered aye, and President Wiedmeyer declared the motion passed; the meeting adjourned at 9:54pm.