



**MINUTES FOR VILLAGE OF PINGREE GROVE
BOARD OF TRUSTEES MEETING
Village Hall, 14N042 Reinking Rd, Pingree Grove, IL 60140**

**TUESDAY, September 4, 2018
7:00 p.m.**

1. CALL TO ORDER

President Wiedmeyer called the meeting to order at 7:00 pm.

2. PLEDGE OF ALLEGIANCE

The Board recited the Pledge of Allegiance.

3. ROLL CALL

The Roll was called; answering present were President Wiedmeyer and Trustees: Thomas, Spieker, Kubiak, Dulkoski, and Hirschbein. Trustee Paszkiewicz was absent. Also present were: Police Chief Shawn Beane, Finance Director Karen Plaza, Public Works Director Pat Doherty, Village Attorney Dean Frieders, and Village Clerk Dawn Grivetti.

4. PUBLIC COMMENTS

Dan Haskell, 32 Catamaran Cir & John Manzardo, 955 Carolina Ct, representing City of Joy Church, invited the Board to their upcoming event. They addressed parking issues around the charter school where they hold their meetings; and requested authority to post signs for their event. A consensus of the Board approved of the posting of signs. They also requested a response from the Board to the RFP City of Joy submitted earlier this year regarding the use of the former church property.

5. SPECIAL PRESENTATIONS / ITEMS

WBK Engineering gave a presentation to the Board for general municipal engineering services.

6. CONSENT AGENDA

Trustee Hirschbein made a motion, seconded by Trustee Thomas to approve the Consent Agenda consisting of minutes from Village Board Meeting August 20, 2018 and the Warrant List from September 4, 2018 in the amount of \$224,578.23. Staff responded to questions regarding the length and cost of the water and wastewater facilities Operator in Charge contract, and SSA 4 expenses. The Board discussed re-appropriating expenses from SSAs to the General Fund in future budgets. A review of expenses budgeted from

SSAs will be presented prior to the approval of the SSA tax levies. A Roll Call vote determined Trustees: Hirschbein, Thomas, Spieker, Kubiak, and Dulkoski answered aye. Trustee Paszkiewicz was absent. Roll Call vote passed 5-0.

7. ITEMS FOR SEPARATE ACTION (8:38pm)

a. Approval of Award of Bid to Curran Contracting Company for 2018 MFT Patching Program in an Amount Not to Exceed \$45,000

Trustee Kubiak made a motion, seconded by Trustee Hirschbein to accept the bid and award the project to Curran Contracting Company to complete the 2018 MFT Pothole Patching Program in an amount not to exceed \$45,000. A Roll Call vote determined Trustees: Kubiak, Hirschbein, Thomas, Spieker, and Dulkoski answered aye. Trustee Paszkiewicz was absent. Roll Call vote passed 5-0.

b. Approval of Award of Bid to Global Water Services to Replace Sand Filter Media at the WWTP in an Amount Not to Exceed \$61,573

Trustee Kubiak made a motion, seconded by Trustee Dulkoski to award the bid to Global Water Services of Mount Vernon Iowa in amount not to exceed \$61,573 for services related to replacement of media in the sand filters at the WWTP. A Roll Call vote determined Trustees: Kubiak, Dulkoski, Thomas, Spieker, and Hirschbein answered aye. Trustee Paszkiewicz was absent. Roll Call vote passed 5-0.

c. Approval to Authorize Relocation of Water Supply Main

Director Doherty discovered water main across Municipal Center property is not at a proper depth and needs to be relocated to continue building the new Center. An estimate from Stark & Sons to replace 300 feet of pipe was presented to cost approximately \$16,999. The Board voiced concern about the increased expenses of unforeseen circumstances in the construction of the Municipal Center.

Trustee Thomas left the meeting at 8:56pm.

Trustee Spieker made a motion, seconded by Trustee Kubiak to authorize Public Works Director Doherty to enter into an agreement with Stark & Sons to move forward with the relocation of Well #2 water supply main in an amount not to exceed \$17,000. A Roll Call vote determined Trustees: Spieker, Kubiak, Dulkoski, and Hirschbein answered aye. Trustees Paszkiewicz and Thomas were absent. Roll Call vote passed 4-0.

8. PRESIDENT'S REPORT

a. Municipal Center Update – Rain has delayed the project, but panels will be delivered on schedule. Director Plaza gave a presentation of furniture donated to the Village for the new center.

b. Land owner/developer meeting - Representatives from four of six properties invited were in attendance. The following topics were discussed: collaboration of projects, connectivity of roads and infrastructure, and storm water management, and residential amenities. The Board discussed proposed densities, housing construction quality, and commercial developments. Attorney Frieders discussed possible incentives a municipality can offer developers.

- c. CL QuickStop signage - Development signs have not yet been replaced.

9. STAFF REPORTS AND DISCUSSION

a. Legal

- i. Engineering RFQ Update – no update was offered beyond the earlier presentation. A second presentation is scheduled for Sept 17th by Fehr Gram Engineering & Environmental. The Board offered their impressions of the WBK Engineering presentation.
- ii. Pioneer Landing Development Draft Annexation Agreement – A Public hearing is scheduled for Sept 17th.
- iii. Rt 20 Roundabout Update – Discussion took place following WBK’s presentation to include their input. The City of Elgin is still interested in pursuing the project with the developer.

b. Police

The monthly report was distributed.

c. Finance

The Cash and Investments Summary and Quarterly Finance Report were included in the agenda packet. Director Plaza stated auditors will be in-house next week to work on the annual audit. There was a discussion of new accounting/billing software, and membership and attendance at a retailer’s convention to network with potential retail corporations.

d. Public Works

Director Doherty had nothing further to report.

e. Engineering

There was no report presented.

f. Planning

There was no report presented.

g. Clerk/Communications

A request from Rep Andersson for a list of capital improvement projects was received today. A response will be drafted to include unbudgeted expenses for completion of the Municipal Center.

10. OLD BUSINESS

There was no old business discussed.

11. NEW BUSINESS

There was no new business discussed.

12. EXECUTIVE SESSION

There was no executive session.

13. ADJOURNMENT

Trustee Kubiak made a motion to adjourn the meeting, seconded by Trustee Dulkoski. President Wiedmeyer directed that a voice vote be taken. All present answered aye, and President Wiedmeyer declared the motion passed; the meeting adjourned at 9:50 pm.