



**MINUTES FOR VILLAGE OF PINGREE GROVE
BOARD OF TRUSTEES MEETING
Municipal Center, 555 Reinking Rd, Pingree Grove, IL 60140**

**Monday, August 19, 2019
7:00 p.m.**

1. CALL TO ORDER

President Wiedmeyer called the meeting to order at 7:00 pm.

2. PLEDGE OF ALLEGIANCE

The Board recited the Pledge of Allegiance.

3. ROLL CALL

The roll was called. Answering present were President Wiedmeyer and Trustees: Dulkoski, Hall, Hirschbein, Kubiak, Lemus, and Pearson. Also present were Police Chief Shawn Beane, Finance Director Karen Plaza, Public Works Director Pat Doherty, Village Manager Dean Frieders, Village Engineer Mick Gronewold, and Village Clerk Shelly Jureczek.

4. PUBLIC COMMENTS

5. SPECIAL PRESENTATIONS / ITEMS

a. Swearing in of Police Sergeant Thomas Burns

Ann Burns, wife of Thomas, administered the Oath of Office to Police Sergeant Thomas Burns. The Board and staff congratulated Sergeant Burns for this promotion.

6. CONSENT AGENDA

Trustee Kubiak made a motion, seconded by Trustee Hall to approve the Consent Agenda consisting of the Minutes from Village Board Meeting August 5, 2019, the Warrant List for August 19, 2019 in the amount of \$362,773.47, the Illinois Department of Transportation Motor Fuels Tax (MFT) Audit, Ordinance 2019-O-28, Amending Village Code Relating to Mailboxes and Right of Way Obstructions, and the 2019 Tree Replacement Program.

The Board had several questions on Consent Agenda Items, including the reason for "approval" of the MFT Audit, several questions about the mailbox ordinance change,

and questions about this year's Tree Replacement Program. Staff will post notifications of the mailbox ordinance change via social media and will also evaluate recommending the use of collars on the base of mailbox posts to avoid weed trimmer cuts that degrade the posts prematurely.

Following responses by staff, a Roll Call vote determined Trustees: Kubiak, Hall, Pearson, Hirschbein, Dulkoski, and Lemus answered aye. Roll Call vote passed 6-0.

7. ITEMS FOR SEPARATE ACTION

a. Approval of Resolution 2019-R-07, Authorizing Special Event Permit and Fireworks Permits for Goebbert's Pumpkin Patch

Jake Goebbert presented a PowerPoint regarding the proposed Goebbertfest event to be held October 18, 19, and 20, and fireworks permits. Discussions ensued regarding access, signage, weather-related backup plans, and other event and fireworks show details. Trustee Pearson made a motion seconded by Trustee Kubiak to approve the Resolution Authorizing Special Event Permit and Fireworks Permits for Goebbert's Pumpkin Patch. After several follow-up questions by Trustees, a Roll Call vote determined Trustees: Pearson, Kubiak, Hirschbein, Dulkoski, Lemus, and Hall answered aye. Roll Call vote passed 6-0.

b. Approval of Ordinance 2019-O-29, Amending Village Code Adopting Section 3-1-7 Relating to Collections

Manager Frieders presented information regarding the current lack of collection process for certain debts and the challenges relating to available collection processes such as the Illinois Debt Recovery Program (IDROP). Discussion ensued regarding the proposed process and what information is obtained for utility bill accounts. Trustee Dulkoski was concerned that the \$5,000 authority for staff write-off was high and suggested a limit of \$1,000 was more reasonable.

Trustee Dulkoski made a motion seconded by Trustee Hirschbein to approve Ordinance 2019-O-29, Amending Village Code Adopting Section 3-1-7 Relating to Collections, subject to an amendment of subsection C reducing staff's respective authority to compromise or settle debt to an amount less than \$1,000. A Roll Call vote determined Trustees: Dulkoski, Hirschbein, Kubiak, Lemus, Hall, and Pearson answered aye. Roll Call vote passed 6-0.

c. Approval of Agreement with Municipal Collections of America ("MCOA")

Trustee Hall made a motion seconded by Trustee Pearson approving of Agreement with Municipal Collections of America ("MCOA"). A Roll Call vote determined Trustees: Hall, Pearson, Hirschbein, Dulkoski, Lemus, and Kubiak answered aye. Roll Call vote passed 6-0.

d. Approval of Resolution 2019-R-08, Relating to Design of Water and Wastewater Plant Expansions

Manager Frieders presented a PowerPoint to review the Water and Wastewater Plan Design Costs. Engineer Gronewold answered several questions from the Board, including whether any of the equipment used in the testing phase could be used for the final system (not likely, as two vendors will be used, with reduced-size equipment), why is a third party review necessary since Fehr Graham experts have created the plans (always a good practice to have a non-involved contractor review plans for a project of this complexity; also, the third party review is only for wastewater treatment expansion), how long will the plans remain good if it is decided the Village's growth has not met expectations (the plans will always be viable, but how long the permit lasts is more significant; permits can be extended three times for a total of four years), also clarification was made that construction observation is not a part of this agreement, as construction is at least two years away. Trustee Pearson requested a project schedule in a calendar form. Engineer Gronewold agreed to provide that type of schedule, with regular updates on the status of both projects. Trustee Pearson felt staff should seek information obtained by other municipalities during their third party review stage, to see if anything they learned would be translatable to the Pingree Grove expansion project. Manager Frieders agreed to take a look at that.

Trustee Dulkoski made a motion seconded by Trustee Lemus to approve the Resolution Relating to Design of Water and Wastewater Plant Expansions. A Roll Call vote determined President Wiedmeyer and Trustees: Dulkoski, Lemus, Hall, Pearson, Kubiak, and Hirschbein answered aye. Roll Call vote passed 7-0.

e. Approval of Ordinance 2019-O-30, Authorizing Initiation of Sale of Real Property (Village Hall)

Manager Frieders stated this item was discussed at the last meeting and the Ordinance was written to cover parameters previously discussed. He also confirmed that this authorization does not include the church property. He provided a summary of the recommendations for bidding. Trustee Kubiak asked what the recourse would be for non-compliance with agreed timeline. Manager Frieders stated the Village's recourse will be written into the contract (i.e. liquidated damages, undoing transaction). Trustee Pearson would like to see the basketball court and bench relocated somewhere else within the Village.

Manager Frieders indicated that there is not a line item in the budget contemplating use of revenue if the properties are sold. At that time the Board could consider a budget amendment to name how the revenue will be used. President Wiedmeyer asked how and when this will be posted. Manager Frieders indicated that it will be published in newspaper for three successive weeks, posted on the website, as well as posting it on social media.

Trustee Pearson made a motion seconded by Trustee Kubiak to approve the Ordinance Authorizing Initiation of Sale of Real Property (Village Hall). A Roll Call

vote determined Trustees: Pearson, Kubiak, Lemus, Hall, Hirschbein, and Dulkoski, answered aye. Roll Call vote passed 6-0.

8. **PRESIDENT'S REPORT**

President Wiedmeyer reminded everyone of the Village's Open House for the Municipal Center on Saturday, August 24th from 2:00-4:30 pm.

9. **STAFF REPORTS AND DISCUSSION**

a. **Manager**

Manager Frieders reviewed upcoming items on the calendar:

- i. On August 24th, the Village Municipal Center Ribbon-Cutting and Open House from 2:00-4:30 p.m.;
- ii. Meeting at the church on August 28th beginning at 6:30 p.m. at the church for an open discussion for parties that have interest in how the Village moves forward with that property;
- iii. On August 22nd U.S. Representative Lauren Underwood will be coming to the Municipal Center to talk to staff about possible capital support opportunities;
- iv. On August 26th staff has a teleconference with U.S. Senator Tammy Duckworth's grant writing staff to discuss any capital funding that may be available; and
- v. On September 17th around 7:00 p.m., Senator DeWitte is requesting a legislative update and make a presentation with State legislative agenda. The Board is welcome to attend and as a reminder, the Open Meetings Act applies.

b. **Police**

Chief Beane stated there was nice attendance at Carillon car show over the weekend, despite the weather.

c. **Finance**

Director Plaza is looking forward to the Open House.

d. **Public Works**

No public works report was presented.

e. **Engineering**

Engineer Gronewold thanked the Board for showing their trust in Fehr-Graham with the approval of the Water Treatment and Wastewater Treatment Agreements. He indicated the Engineer Report is in the Agenda packet and highlighted some additional projects that are coming up this fall.

President Wiedmeyer thanked Fehr Graham for the aerial photos of Pingree Grove that were recently provided by Fehr Graham for the enjoyment of the Village.

f. Planning
There was no planning report presented.

g. Clerk
Clerk Jureczek had no report.

10. **OLD BUSINESS**

Board assistance for the Open House was detailed.

Trustee Hirschbein asked about the agreement made about two years ago between DR Horton and the Village that DR Horton would make the southeast corner of Routes 47 and 20 available as commercial property. Although there is no sign currently posted, President Wiedmeyer indicated it is for sale and agreed that the Village can request that a sign be installed.

11. **NEW BUSINESS**

12. **EXECUTIVE SESSION**—To Discuss Personnel Pursuant to 5 ILCS 120/2(c)(1), Collective Bargaining Pursuant to 5 ILCS 120/2(c)(2), and Sale of Real Property pursuant to 5 ILCS 120/2(c)(6).

At 8:45 pm Trustee Lemus made a motion, seconded by Trustee Dulkoski to convene an Executive Session of the Village Board for the purpose of discussing Personnel pursuant to 5 ILCS 120/2(c)(1), Collective Bargaining pursuant to 5 ILCS 120/2(c)(2), and Sale of Real Property pursuant to 5 ILCS 120/2(c)(6). A Roll Call vote determined Trustees: Lemus, Dulkoski, Hall, Pearson, Kubiak, and Hirschbein answered aye. Roll Call vote passed 6-0.

At 9:20 pm Trustee Pearson made a motion to return to regular session, seconded by Trustee Kubiak. President Wiedmeyer directed that a Voice Vote be taken. All present answered aye, and President Wiedmeyer declared the motion passed.

13. **ADJOURNMENT**

Trustee Pearson made a motion to adjourn the meeting, seconded by Trustee Dulkoski. President Wiedmeyer directed that a voice vote be taken. All present answered aye, and President Wiedmeyer declared the motion passed; the meeting adjourned at 9:21 pm.