



**MINUTES FOR VILLAGE OF PINGREE GROVE  
BOARD OF TRUSTEES MEETING  
Municipal Center, 555 Reinking Rd, Pingree Grove, IL 60140  
Second Floor, Board Meeting Room**

**Monday, July 19, 2021  
7:00 p.m.**

**1. CALL TO ORDER**

President Wiedmeyer called the meeting to order at 7:00 PM.

**2. PLEDGE OF ALLEGIANCE**

Those in attendance recited the Pledge of Allegiance.

**3. ROLL CALL**

Clerk Gray called roll, answered present were President Wiedmeyer and Trustees: Dulkoski, Hirschbein, Kubiak, Lemus. Trustees Pearson and Hall were absent. Also, present were Village Manager Jeff Cook, Police Chief Jeffrey Parsons, Finance Director Albert Walczak, Public Works Director Pat Doherty, Village Attorney Michael Smoron, Village Engineer Noah Carmichael, and Village Clerk Stephen Gray. Fire District Chief Kieran Stout was in the audience.

**4. PUBLIC COMMENTS**

There were no public comments.

**5. SPECIAL PRESENTATIONS / ITEMS**

There were no special presentations.

**6. CONSENT AGENDA**

a. Approval of Minutes from Village Board Meeting of July 6, 2021.

b. Approval of Warrant List, July 19, 2021, in the Amount of \$234,843.12.

Trustee Kubiak made a motion, seconded by Trustee Hirschbein to approve the consent agenda.

The Board discussed the purchase of a well pump kit.

A Roll Call vote determined Trustees: Dulkoski, Kubiak, Hirschbein, and Lemus, answered aye. Trustees Pearson and Hall were absent. The Roll Call vote passed 4-0-0.

**7. ITEMS FOR SEPARATE ACTION**

- a. Approval of Ordinance 2021-O-09 authorizing loan agreement for a non-home rule entity for the water treatment plant.

Manager Cook discussed agenda items 7a and 7b, explaining the steps involved to obtain low interest loan funds through the Illinois Environmental Protection Agency (IEPA). He stated passage of Ordinances 2021-O-09 and 2021-O-10 is necessary if the Village is to continue its pursuit of this funding source for the water and wastewater plant expansions. Mr. Cook summarized past activities related to the expansion project, beginning with creation of a facility plan in 2018, contracting with Fehr-Graham to perform engineering design in 2019, and more recently, construction of the test well at the future water treatment plant site near Daniel Blvd. and Reinking Road.

The Board noted the ordinances do not obligate the Village to enter into a loan agreement, however the IEPA requires the Village authorize borrowing from the low interest loan fund to proceed further. Manager Cook discussed opportunities the Board will have to determine if the projects should proceed, which includes the award of a bid and ultimately signing a specific loan agreement. He informed the Board of approximate timelines for these activities and said if all moves forward on a typical timeline, it is likely the water treatment plant project would have a spring 2022 start date, with the wastewater expansion likely to follow in FY22-23.

Trustee Dulkoski made a motion, seconded by Trustee Hirschbein, to approve Ordinance 2021-O-09 authorizing a loan agreement for a non-home rule entity for the water treatment plant.

A Roll Call vote determined Trustees: Hirschbein, Kubiak, Lemus, and Dulkoski answered aye. Trustees Pearson and Hall were absent. The Roll Call vote passed 4-0-0.

- b. Approval of Ordinance 2021-O-10 authorizing loan agreement for a non-home rule entity for the wastewater treatment plant.

Trustee Lemus made a motion, seconded by Trustee Dulkoski, to approve Ordinance 2021-O-10 authorizing a loan agreement for a non-home rule entity for the wastewater treatment plant.

A Roll Call vote determined Trustees: Kubiak, Dulkoski, Lemus, and Hirschbein, answered aye. Trustees Pearson and Hall were absent. The Roll Call vote passed 4-0-0.

- c. Approval of Resolution 2021-R-16 accepting certain improvements to Richard J. Brown Boulevard and authorizing the release of a certain performance bond.

Manager Cook provided an overview of the requested release of certain bonds related to Richard J. Brown Boulevard, which includes Village acceptance of certain improvements on the north section of RJB, and D.R. Horton securing improvements on the south section of RJB with a one-year maintenance bond.

Trustee Hirschbein made a motion, seconded by Trustee Dulkoski, to approve Resolution 2021-R-16 accepting certain improvements to Richard J. Brown Blvd. and authorizing the release of performance bond 211797.

A Roll Call vote determined Trustees: Lemus, Hirschbein, Dulkoski and Kubiak answered aye. Trustees Pearson and Hall were absent. The Roll Call vote passed 4-0-0.

- d. Approval of Resolution 2021-R-17 authorizing an engineering services agreement to complete an updated emergency response plan in an amount not to exceed \$10,000.00.

Manager Cook discussed requirements of the USEPA to prepare an updated emergency response plan for community drinking water systems serving 3,300 persons or more and stated the proposal before the Board is to engage the Village's engineer to prepare a document compliant with the requirements of America's Water Infrastructure Act (AWIA) of 2018.

The Board discussed the timeline for this, given the December 2021 deadline. Noah Carmichael, Fehr-Graham, confirmed their firm has the adequate resources to complete the project within the deadline.

Trustee Kubiak made a motion, seconded by Trustee Lemus, to approve the resolution authorizing an engineering services agreement with Fehr-Graham to complete an updated emergency response plan in an amount not to exceed \$10,000.

A Roll Call vote determined Trustees: Dulkoski, Lemus, Kubiak, and Hirschbein answered aye. Trustees Pearson and Hall were absent. The Roll Call vote passed 4-0-0.

- e. Approval of the 2021 Tree Replacement Program and authorization to purchase replacement trees, mulch, and services in an amount not to exceed \$14,000.00.

Manager Cook provided background information on the Public Works Department's proposed tree replacement program, noting the department identified approximately 30-40 trees for replacement.

The Board discussed survival rates, tree species and timeline for the project. Director Doherty provided a background on the history of these tree replacement projects and the qualifications of Wilson Nurseries.

Trustee Dulkoski made a motion, seconded by Trustee Kubiak, to authorize the Public Works Director to purchase trees from Wilson Nurseries and to implement the 2021 Tree Replacement Program in an amount not to exceed \$14,000.00.

A Roll Call vote determined Trustees: Dulkoski, Lemus, Kubiak and Hirschbein answered aye. Trustees Pearson and Hall were absent. The Roll Call vote passed 4-0-0.

## 8. **PRESIDENT'S REPORT**

President Wiedmeyer welcomed Finance Director Albert Walczak to his first solo meeting as Finance Director and commented on the successful farewell luncheon recognizing the former director, Karen Plaza.

## 9. **STAFF REPORTS AND DISCUSSION**

### a. Manager

Manager Cook described a revised plan submitted by D.R Horton that reflects input received from the Planning and Zoning Commission and the Board of Trustees.

Manager Cook noted Goebbert's farm plans to host a motorcycle show and event from August 20<sup>th</sup> – August 22<sup>nd</sup>, 2021 and said the operation is communicating with the police department. Manager Cook also shared with the Board a personal matter that is expected to affect his attendance at some future Board meetings.

### b. Police

Chief Parsons said the Pingree Grove Police Department will participate in hosting National Night Out on Tuesday, August 3rd, in the police department parking lot.

### c. Finance

Director Walczak expressed appreciation for the warm welcome and provided an update on the preliminary audit report.

d. Public Works

Director Doherty discussed recent vandalism at the skatepark, noting the police identified a person of interest and are pursuing restitution. Mr. Doherty said a replacement camera will be installed.

i. Capital Equipment - Bucket Truck

Director Doherty explained efforts to replace the department's existing bucket truck, which is beyond its useful life. Mr. Doherty explained the many uses of such a truck for public works and water/sewer operations, highlighting key attributes such as extension height. He said staff is continuing to research opportunities to procure a replacement bucket truck and discussed the lead times associated with different vendors.

The Board discussed the return on investment for purchasing a new truck versus considering rental of such equipment on an as needed basis. Members asked if it was best to use capital for a piece of equipment like this or if there were other operational needs to consider.

Director Doherty explained the concrete repair and replacement project was placed on hold to limit conflict with the community wide garage sale. Resultantly, Mr. Doherty said the contractor performed other jobs and is expected to return to Pingree Grove to complete the remaining 1/3<sup>rd</sup> of the project in the following weeks.

e. Engineering

i. Engineers Report

No additional report – Village engineer answered questions regarding timing at stop light at RJB and route 72. The Board also inquired about compliance achieved in its overweight truck permit process.

f. Legal

No report.

g. Planning

No report.

h. Clerk

No report.

**10. OLD BUSINESS**

No old business.

**11. NEW BUSINESS**

No new business.

**12. EXECUTIVE SESSION**

No executive session.

**13. ADJOURNMENT**

At 8:07 PM, Trustee Kubiak made a motion, seconded by Trustee Hirschbein, to adjourn the meeting.

A Roll Call vote determined by Trustees: Lemus, Hirschbein, Dulkoski, and Kubiak answered aye. Trustees Pearson and Hall were absent. The Roll Call vote passed 4-0-0.