



**MINUTES FOR VILLAGE OF PINGREE GROVE  
BOARD OF TRUSTEES MEETING  
Village Hall, 14N042 Reinking Rd, Pingree Grove, IL 60140**

**Monday, June 3, 2019  
7:00 p.m.**

**1. CALL TO ORDER**

President Wiedmeyer called the meeting to order at 7:00 pm.

**2. PLEDGE OF ALLEGIANCE**

The Board recited the Pledge of Allegiance.

**3. ROLL CALL**

The roll was called. Answering present were President Wiedmeyer and Trustees: Dulkoski, Hall, Hirschbein, Kubiak, Lemus, and Pearson. Also present were Police Chief Shawn Beane, Finance Director Karen Plaza, Public Works Director Pat Doherty, Village Manager/Attorney Dean Frieders, Village Engineer Mick Gronewold and Village Clerk Dawn Grivetti.

**4. PUBLIC COMMENTS**

There were no comments from persons present.

**5. SPECIAL PRESENTATIONS / ITEMS**

**a. Swearing in of the Village Manager**

Judge Doherty administered the Oath of Office to Village Manager and Village Attorney Dean Frieders. The Board and Staff welcomed Mr. Frieders aboard.

**b. Events Committee Report of Upcoming Events**

Jackie Pierce, Events Committee Chairman, addressed the Board and spoke about upcoming Village events including the Village-wide Community Garage Sale on June 13-15, 2019 and Independence Day Celebration events on July 5-6, 2019. She shared sponsorship packets and flyers with the Board.

**6. CONSENT AGENDA**

Trustee Kubiak made a motion, seconded by Trustee Hirschbein to approve the Consent Agenda consisting of:

**a. Approval of Minutes from Village Board Meeting May 20, 2019**

- b. Approval of Warrant List, June 3, 2019 in the Amount of \$246,434.05
- c. Approval of Appointment of Planning and Zoning Commission Member
- d. Approval of Appointment of Park Advisory Committee Members
- e. Approval of Full Time Police Officer Hiring

Following questions to staff regarding payments to invoices, a Roll Call vote determined Trustees: Kubiak, Hirschbein, Dulkoski, Hall, Lemus and Pearson answered aye. Roll Call vote passed 6-0.

**7. ITEMS FOR SEPARATE ACTION**

- a. Approval of a Fireworks Agreement with Mad Bombers for the Independence Day Celebration in an Amount Not to Exceed \$13,800

It was stated the cost of the agreement is supported by the fundraising activities of the Events Committee. Trustee Hirschbein made a motion seconded by Trustee Hall to approve the agreement with Mad Bomber for a fireworks display on July 6, 2019, at a cost not to exceed \$13,800.00. A Roll Call vote determined Trustees: Hirschbein, Hall, Dulkoski, Kubiak, Lemus, and Pearson answered aye. Roll Call vote passed 6-0.

- b. Approval of Ordinance 2019-O-16 Approving a Tree Planting Policy

Manager Frieders stated staff took into consideration a recent resident's request in creating this policy. It is not the intent of this ordinance to allow residents to expand their private property onto adjacent public property. Requests must be approved by the Public Works Director, with the Board's review and approval of any rejected requests. A discussion ensued between the Board and the resident requesting to plant trees on public property about the mowing of grass around planted trees and beyond private property lines.

Trustee Pearson made a motion seconded by Trustee Hirschbein to approve the ordinance approving a tree planting policy. A Roll Call vote determined Trustees: Pearson, Hirschbein, Dulkoski, Hall, Kubiak, and Lemus answered aye. Roll Call vote passed 6-0.

- c. Approval of Ordinance 2019-O-17 Authorizing Disposal of Surplus Property

Manager Frieders spoke of the items proposed for surplus. Any items of value will be sold. Trustee Dulkoski made a motion seconded by Trustee Lemus to approve the ordinance authorizing disposal of surplus property. A Roll Call vote determined Trustees: Dulkoski, Lemus, Hall, Hirschbein, Kubiak, and Pearson answered aye. Roll Call vote passed 6-0.

- d. Approval of Authorization to Initiate a Village-wide GIS System

Manager Frieders described the GIS process of digitizing locations of basic public infrastructure and the need for updated/digitized records for future growth and water/wastewater treatment expansion. Engineer Gronewold spoke to the value of having permanent digitized records for the purpose of locating and permitting utility services. A discussion was had with staff and consultants regarding funding of the project and the usefulness of the records.

Trustee Pearson made a motion seconded by Trustee Hall to authorize the initiation of a Village wide GIS System, and to authorize the Village President to execute professional services agreements with Fehr-Graham and Manhard Engineering, in a total amount not to exceed \$33,700. A Roll Call vote determined Trustees: Pearson, Hall, Dulkoski, Hirschbein, Kubiak, and Lemus answered aye. Roll Call vote passed 6-0.

e. Approval of Revised Rate Structure for Rolf Campbell & Associates Planning Agreement

Manager Frieders noted the change in rates from a previous agreement. Trustee Dulkoski made a motion seconded by Trustee Pearson to approve the revised rate structure for Rolf Campbell & Associates. A Roll Call vote determined Trustees: Dulkoski, Pearson, Hall, Hirschbein, Kubiak, and Lemus answered aye. Roll Call vote passed 6-0.

f. Approval of Ordinance 2019-O-18 Amending Title 1 of the Village Code

Manager Frieders addressed the proposed changes to Village Code as they relate to the Village Manager position. The employee disciplinary action detailed within the ordinance was discussed by the Board. A consensus of the Board amended 1-10-2 C.6. to indicate action would occur only after advising the Board. The Board also requested reports of waived fees.

Trustee Hirschbein made a motion seconded by Trustee Lemus to approve the Ordinance Amending Title 1. A Roll Call vote determined Trustees: Hirschbein, Lemus, Dulkoski, Hall, Kubiak, and Pearson answered aye. Roll Call vote passed 6-0.

**8. PRESIDENT'S REPORT**

No report was given.

**9. STAFF REPORTS AND DISCUSSION**

a. Manager/Attorney

Manager Frieders spoke of the possibility of hosting a paper shredding event with Flood Brothers Disposal, preferably on a Saturday morning at the Police Dept.

He further reported on the weed abatement process; active shooter training for municipal employees; and code enforcement inside and outside the Village.

Manager Frieders solicited feedback from the Board regarding the sale of real property following the receipt of property appraisals. The Board heard from a potential buyer of the village hall property regarding his proposal to purchase and develop village property. Manager Frieders detailed the Village's options for selling real property and the next steps.

Trustee Dulkoski stated she is not in favor of selling the church property.

b. Police

Chief Beane reported electronic issues at the Municipal Center are progressing.

- c. Finance  
Director Plaza offered an update of state budget actions in Springfield over the past week. The Board discussed the possibility of having a marijuana dispensary in the Village.
- d. Public Works  
Director Doherty reported the Village sprayed Friday and again tonight for mosquitoes. The route through the Village can change from time to time; and spraying is most effective in the parkways. He further reported on progress of the Municipal Center.
- e. Engineering  
Engineer Gronewold reported on the progress of the Richard J. Brown / Rte 72 intersection.
- f. Planning  
No planning report was given.

**10. OLD BUSINESS**

There was no new business discussed.

**11. NEW BUSINESS**

There was no old business discussed.

- 12. EXECUTIVE SESSION**—To Discuss Personnel Pursuant to 5 ILCS 120/2(c)(1), and Collective Bargaining Pursuant to 5 ILCS 120/2(c)(2), and Sale of Real Property pursuant to 5 ILCS 120/2(c)(6).

At 8:49 pm Trustee Dulkoski made a motion, seconded by Trustee Pearson to convene an Executive Session of the Village Board for the purpose of discussing Personnel pursuant to 5 ILCS 120/2(c)(1) and Collective Bargaining Pursuant to 5 ILCS 120/2(c)(2). A Roll Call vote determined Trustees: Dulkoski, Pearson, Hall, Hirschbein, Kubiak, and Lemus answered aye. Roll Call vote passed 6-0.

At 9:15 pm Trustee Pearson made a motion to return to regular session, seconded by Trustee Dulkoski . President Wiedmeyer directed that a Voice vote be taken. All present answered aye, and President Wiedmeyer declared the motion passed.

**13. ADJOURNMENT**

Trustee Kubiak made a motion to adjourn the meeting, seconded by Trustee Hall. President Wiedmeyer directed that a voice vote be taken. All present answered aye, and President Wiedmeyer declared the motion passed; the meeting adjourned at 9:16 pm.