



**MINUTES FOR
COMMUNITY EVENTS COMMITTEE MEETING
Municipal Center, 555 Reinking Rd, Pingree Grove, IL 60140
Second Floor - Board Meeting Room**

**Thursday, May 20, 2021
6:30 pm**

1. **CALL TO ORDER** - 6:30 PM. **Attending:** Committee Members: Karen Weeks, Melissa Hirschbein, Judy Triano, Candace Lech, Frank Lech, Mary Ann Merchut, Nicole Ory. Guest: Officer Chris Harris
2. **APPROVAL OF MINUTES** –Minutes Approved: Melissa Hirschbein , 2nd Mary Ann Merchut
3. **PUBLIC COMMENT:** No public comments.
4. **MEETING ACTIONS ITEMS**
 - A. Independence Day
 - a. Report and Comments from Officer Chris Harris: The plan for the Fireworks was presented at the Village Board. Officer Harris presented some questions based on the presentation. Discussion followed:
 1. Is there a Rain Date? **Action:** The Events Committee will determine a rain date.
 2. Due to the fireworks Location drawing people in, what will the Events Committee be doing to encourage walking to event instead of parking. **Action:** Marketing will include notice encouraging walking in instead of driving. Possible closure of roads.
 3. Not knowing what the future Covid 19 restrictions will be how will the event accommodate people – with social distancing? **Action:** Should the restrictions remain the same, signage will be placed to encourage social distancing.
 4. How will it work for bathrooms? **Action:** Public bathrooms will be open.
 5. What happens if restrictions change? **Action:** The Events Committee is prepared to be flexible to adapt to current restrictions at the time of the event.

6. The Event Plan is to use all 4 baseball fields with bathrooms open needs the following in place: No paper towels, bathroom monitors – to allow only 2 individuals at a time in the bathroom.
 7. Set up port a potties and garbage cans dispersed in a much larger area. **Action:** Pingree Grove will set up garbage cans.
 8. Cambridge Lakes Community Center will be open for parking. **Action:** Pingree Grove Police: Reach out to the Charter School to utilize their parking. No parking on Wester Blvd. Utilize gated lot at school for emergency vehicles.
 9. Mad Bomber prices have increased but we have a contract. If we schedule the rain date in the same year, there is no extra charge. Can they be stored if not used for a rain date? **Action:** Karen Weeks to check.
 10. Pingree Grove Police: Short staffed. Kane County extra police (Office of Emergency Management) – now charge for services – would have to come out of the Event budget (\$400.00 for the team). They are penciled in for the event.
 11. Elburn’s Fireworks are on the same day.
 12. **Action:** PG Police with coordinate with Fire Department. Closing roads on Richard J Brown, and other neighborhood roads to prevent a large rush of vehicles right before they start.
- b. Kids Swag Bag –
1. Candace Leach distributed the draft plan for review. She will make changes as needed.
 2. Traffic flow will be through the Municipal Center Garage. Use the pull through the maintenance Garage – protection from the heat and weather.
 3. Decorate the inside the night below.
 4. Garbage containers will be provided.
 5. Kona – Truck in the police dept parking lot during the swag bag give away.
 6. Music – In the building
 7. Karen and Melissa to do ordering of bag items.
- B. Goebbert’s Plaque:
- a. The recognition plaque for Goebberts will be presented to them at the Village Board Meeting on June 21st 7 pm. **Action Item:** Karen Weeks will order the plaque.
- C. Chamber Flyer – Updates: The Committee reviewed the current Hampshire Chamber Brochure. They suggested the following changes:

- a. New picture of the PG Board, add #1 fireworks festival in Kane County. Add all events. Add pictures: Grinch, Fireworks, See a Truck. Add a paragraph about the committee. **Action:** Karen Weeks to send updates to the Hampshire Chamber of Commerce

5. **LOCAL FUNDRAISING**

- A. Culvers – Fundraising dates: June 22nd and November 16th: Fundraising is a percentage of sales. The dates were approved by Culvers. Action: Melissa will market it on social media. Candace will provide marketing to Carillon. Karen will find out from Richard if they are permitted to have the Events Committee members working inside the restaurant as it was pre-pandemic.
- B. Harts Garage willing to do a Pingree Grove Events Committee night. Tuesday August 10th 4 pm – 8pm

6. **OLD BUSINESS-**

- A. See-A-Truck – The event was a great success. Everyone enjoyed the characters and trucks that participated.
- B. Garage Sale – Registration is open. **Action:** Karen Weeks will put together the map online. The Events Committee will meet the Wednesday before to put up the signs.

7. **NEW BUSINESS**

- A. Village Board did not approve the St. Patrick's Day Parade Event.

8. **Next Meeting:** The next meeting will be held on June 16, 2021, 6:00pm

9. **Adjournment** – 8:50 pm