



**MINUTES FOR VILLAGE OF PINGREE GROVE  
BOARD OF TRUSTEES MEETING  
Village Hall, 14N042 Reinking Rd, Pingree Grove, IL 60140**

**Monday, May 20, 2019  
7:00 p.m.**

**1. CALL TO ORDER**

President Wiedmeyer called the meeting to order at 7:00 pm.

**2. PLEDGE OF ALLEGIANCE**

The Board recited the Pledge of Allegiance.

**3. ROLL CALL**

The roll was called. Answering present were President Wiedmeyer and Trustees: Dulkoski, Hall, Hirschbein, Kubiak, Lemus, and Pearson. Also present were Police Chief Shawn Beane, Finance Director Karen Plaza, Public Works Director Pat Doherty, Village Attorney Dean Frieders, Village Engineer Mick Gronewold and Village Clerk Dawn Grivetti.

**4. PUBLIC COMMENTS**

There were no comments from persons present.

**5. SPECIAL PRESENTATIONS / ITEMS**

**a. Hiring and Sworn Oath of Part Time Police Officer Mader**

Chief Beane introduced Officer Mader and he was sworn in and welcomed by the Board and Staff.

**b. Hiring and Sworn Oath of Part Time Police Officer Kresch**

Chief Beane introduced Officer Kresch and he was sworn in and welcomed by the Board and Staff.

**6. CONSENT AGENDA**

Trustee Lemus made a motion, seconded by Trustee Kubiak to approve the Consent Agenda consisting of:

a. Approval of minutes from Village Board Meeting May 6, 2019;

b. Approval of the Warrant List for May 20, 2019 in the Amount of \$111,591.75;  
and

- c. Approval of appointment of Community Events Committee Members.

Following questions to staff regarding payments to invoices, a Roll Call vote determined Trustees: Lemus, Kubiak, Dulkoski, Hall, Hirschbein and Pearson answered aye. Roll Call vote passed 6-0.

**7. ITEMS FOR SEPARATE ACTION**

- a. Approval of Ord 2019-O-15 Amending Village Code 9-3-2 Regarding Tenant Utility Billing

Attorney Frieders stated this amendment retains the liability of both owner and tenant for the utility bill, and also allows tenants to finalize their accounts. Discussion ensued regarding the need for the property owner to consent to the final read date. The recommended motion was amended to include language requiring consent from both tenant and property owner.

Trustee Pearson made a motion, seconded by Trustee Kubiak to approve an ordinance amending Village Code Section 9-3-2, with the additional amendment that final read requests must include consent of both the tenant and the property owner. A Roll Call vote determined Trustees: Pearson, Kubiak, Dulkoski, Hall, Hirschbein, and Lemus answered aye. Roll Call vote passed 6-0.

- b. Approval of Resolution 2019-R-05 Authorizing a Reduction in Cambridge Lakes Bonds

It was noted this item addresses discrepancies of previous bonds. Engineer Gronewold explained the purpose of the bonds and the need to no longer maintain them as work has been performed satisfactorily. He further expounded on the responsibility of continued maintenance of the neighborhoods related to these bonds.

Trustee Kubiak made a motion, seconded by Trustee Pearson to approve the resolution authorizing a reduction in Cambridge Bonds. A Roll Call vote determined Trustees: Kubiak, Pearson, Dulkoski, Hall, Hirschbein, and Lemus answered aye. Roll Call vote passed 6-0.

- c. Approval of Purchase of Wheel Loader 524L in an Amount Not to Exceed \$162,000

Public Works Director Doherty explained the need for the Village to purchase a wheel loader. The Board discussed the timing of the purchase and the increased safety and efficiency in purchasing and using an item such as this.

Trustee Hirschbein made a motion, seconded by Trustee Lemus to allow the purchase of a 2019 John Deere 524L in an amount not to exceed \$162,000. A Roll Call vote determined Trustees: Hirschbein, Lemus, Dulkoski, Hall, Kubiak, and Pearson answered aye. Roll Call vote passed 6-0.

- d. Approval of Proactive Vehicle Maintenance on Public Works Vehicle 281 by Monroe Truck in an Amount Not to Exceed \$18,000

Public Works Director Doherty addressed the need for this budgeted vehicle repair. Trustee Kubiak made a motion, seconded by Trustee Hall to authorize the repair of Truck 281 utilizing Monroe Truck to perform the work in the amount not to exceed

\$18,000. A Roll Call vote determined Trustees: Kubiak, Hall, Dulkoski, Hirschbein, Lemus, and Pearson answered aye. Roll Call vote passed 6-0.

e. Approval of Purchase of Used Forklift in an Amount Not to Exceed \$15,000

Trustee Hirschbein made a motion, seconded by Trustee Dulkoski to authorize the purchase of a used forklift in an amount not to exceed \$15,000. A Roll Call vote determined Trustees: Hirschbein, Dulkoski, Hall, Kubiak, Lemus, and Pearson answered aye. Roll Call vote passed 6-0.

f. Approval of Purchase of Mobile Databases for Police Patrol Vehicles in an Amount Not to Exceed \$15,000

Chief Beane informed the Board of the need to replace equipment in vehicles that is currently nine years old. Trustee Kubiak made a motion, seconded by Trustee Hirschbein to authorize the purchase of Police Department Mobile Databases in an amount not to exceed \$15,000. A Roll Call vote determined Trustees: Kubiak, Hirschbein, Dulkoski, Hall, Lemus, and Pearson answered aye. Roll Call vote passed 6-0.

**8. PRESIDENT'S REPORT**

President Wiedmeyer offered an update on the final construction aspects of the Municipal Center. Internet and phone service are expected to be installed by next week, and the unofficial move in date is scheduled for May 31, 2019. It is likely Village Hall will be closed on May 31<sup>st</sup>. There may be limited administrative services provided at the Police Department.

**9. STAFF REPORTS AND DISCUSSION**

a. Legal

Attorney Frieders stated the policy of private residents planting on public property is still under staff review and will be presented at a future Board meeting. He further reported on discussions at a recent Community Events Committee meeting and suggested the open house for the Municipal Center may be set for a date in August.

b. Police

Chief Beane stated he has been working diligently to get internet and phones operating at the new Municipal Center.

c. Finance

Director Plaza reported the department will be working on the Nicor audit of addresses this week.

d. Public Works

Director Doherty reported they are almost completely moved out of the current public works building. The Board discussed scheduling a shredding event with Flood Brothers as per their contract.

e. Engineering

Engineer Gronewold introduced his assistant engineer and discussed items addressed in the Engineer Report.

f. **Planning**

There was no planning report.

g. **Clerk/Communications**

Clerk Grivetti reported water bills were mailed last week and included the 2018 drinking water quality report. The department is currently issuing garage sale permits, block party permits, and working on updates to the Village website. The next Metro West meeting is scheduled for this week; President Wiedmeyer will attend.

**10. OLD BUSINESS**

Attorney Frieders stated appraisals for Village owned property should all be in by the end of this week for review.

**11. NEW BUSINESS**

There was no new business discussed.

**12. EXECUTIVE SESSION—To Discuss Personnel Pursuant to 5 ILCS 120/2(c)(1)**

At 8:19 pm Trustee Hirschbein made a motion, seconded by Trustee Dulkoski to convene an Executive Session of the Village Board for the purpose of discussing personnel pursuant to 5 ILCS 120/2(c)(1). A Roll Call vote determined Trustees: Hirschbein Dulkoski, Hall, Kubiak, Lemus, and Pearson answered aye. Roll Call vote passed 6-0.

At 9:37 pm Trustee Dulkoski made a motion to return to regular session, seconded by Trustee Pearson. President Wiedmeyer directed that a Voice vote be taken. All present answered aye, and President Wiedmeyer declared the motion passed.

**13. ADJOURNMENT**

Trustee Hirschbein made a motion to adjourn the meeting, seconded by Trustee Dulkoski. President Wiedmeyer directed that a voice vote be taken. All present answered aye, and President Wiedmeyer declared the motion passed; the meeting adjourned at 9:38pm.