



**MINUTES FOR VILLAGE OF PINGREE GROVE
BOARD OF TRUSTEES MEETING
Village Hall, 14N042 Reinking Rd, Pingree Grove, IL 60140**

**Monday, May 6, 2019
7:00 p.m.**

1. CALL TO ORDER

President Wiedmeyer called the meeting to order at 7:00 pm.

2. PLEDGE OF ALLEGIANCE

The Board recited the Pledge of Allegiance.

3. ROLL CALL

The Roll was called; answering present were President Wiedmeyer and Trustees: Thomas, Spieker, Pearson, Kubiak, Dulkoski, and Hirschbein. Also present were: Police Chief Shawn Beane, Finance Director Karen Plaza, Public Works Director Pat Doherty, Village Attorney Dean Frieders, Village Engineer Mick Gronewold, Village Clerk Dawn Grivetti and newly elected trustees Luke Hall and Raúl Lemus.

4. PUBLIC COMMENTS

Brad Bensley, 1162 Silverlake Court, spoke to the Board requesting permission to maintain the Village owned wetlands property behind his property and plant trees there as well. The Board engaged in a discussion about private property owners planting trees on Village owned property.

5. SPECIAL PRESENTATIONS / ITEMS

a. 2019-P-05 A Proclamation Honoring Public Service Recognition Week, May 5 – 11, 2019

President Wiedmeyer read the proclamation in support of Public Service Recognition Week, May 5 – 11, 2019. All citizens are encouraged to recognize the accomplishments and contributions of government employees at all levels.

6. CONSENT AGENDA

Trustee Kubiak made a motion, seconded by Trustee Thomas to approve the Consent Agenda consisting of the approval of minutes from Village Board Meeting April 15, 2019, and approval of the Warrant List for May 6, 2019 in the Amount of \$603,978.70.

Following questions to staff regarding payments to invoices, a Roll Call vote determined Trustees: Kubiak, Thomas, Spieker, Pearson, Dulkoski, and Hirschbein answered aye. Roll Call vote passed 6-0.

7. RECESS

President Wiedmeyer declared a recess of the meeting at 7:18 pm.

8. CEREMONIAL PROCEEDINGS

a. Presentation in Appreciation to Outgoing Elected Officials

President Wiedmeyer thanked Trustees Spieker and Thomas for their service to the Village of Pingree Grove and presented them with plaques in recognition of their years of service to the community.

b. Swearing-In of Newly Elected Officials

The following newly elected officials were sworn in:

Steve Wiedmeyer, Village President, 4 year term;
Charles O. Pearson, Village Trustee, 4 year term;
Raúl Lemus, Village Trustee, 4 year term;
Luke Hall, Village Trustee, 4 year term.

The newly elected officials took their seats at the board table.

9. VILLAGE BOARD RECONVENED – CALL TO ORDER

President Wiedmeyer called the meeting back to Order at 7:33pm.

10. ITEMS FOR SEPARATE ACTION

a. Approval of PSA with Oxcart Permitting Systems for Oversize/Overweight Vehicle Permits

The Board discussed the benefits of contracting with an outside permitting agency including: payment of fee at time of permitting and reduced demand on staff. Trustee Kubiak made a motion, seconded by Trustee Pearson to approve the professional service agreement with Oxcart Permitting Systems, LLC for oversize/overweight vehicle permitting. A Roll Call vote determined Trustees: Kubiak, Pearson, Dulkoski, Hall, Hirschbein, and Lemus answered aye. Roll Call vote passed 6-0.

b. Approval of an Intergovernmental Agreement with Kane County for Animal Control

This is a renewal of an existing agreement with Kane County. The Board engaged in a discussion of local animal calls to the Police Department. Trustee Pearson made a motion, seconded by Trustee Hirschbein to approve the intergovernmental agreement for animal control. A Roll Call vote determined Trustees: Pearson, Hirschbein, Dulkoski, Hall, Kubiak, and Lemus answered aye. Roll Call vote passed 6-0.

c. Approval of Ordinance 2019-O-13 Amending Title 12, Chapter 4, Article A, Section 14 of Village Code Regarding Electronic Drawings

This item was presented for the purpose of developing a computerized log of locations and depths of utilities throughout the Village. Staff is working on a proposal to acquire existing digital files from outside agencies.

Trustee Dulkoski made a motion, seconded by Trustee Kubiak to approve the ordinance amending the Village Subdivision Code. A Roll Call vote determined Trustees: Dulkoski, Kubiak, Hall, Hirschbein, Lemus, and Pearson answered aye. Roll Call vote passed 6-0.

d. Approval of a Wireless Facilities License Solicitation Agreement with Wireless Bridge Partners, LLC

Attorney Frieders stated this agency will solicit wireless facilities licensing agreements for placement on the Village's water tower storage tank in an effort to optimize revenue sources. The Board engaged in a discussion regarding cellular towers and service in this area.

Trustee Hirschbein made a motion, seconded by Trustee Lemus to approve the agreement with Wireless Bridge Partners. A Roll Call vote determined Trustees: Hirschbein, Lemus, Dulkoski, Hall, Kubiak, and Pearson answered aye. Roll Call vote passed 6-0.

e. Approval of Ordinance 2019-O-14 Amending Revised Plats, Address Maps and PIN Lists in DR Horton Cambridge Homes Units A6, N29, N31 and N32

This item formally approves of revisions in address maps for several DR Horton/Cambridge neighborhoods. Proposed revisions were made to street names in these neighborhoods.

Trustee Kubiak made a motion, seconded by Trustee Pearson to approve the revised plats. A Roll Call vote determined Trustees: Kubiak, Pearson, Dulkoski, Hall, Hirschbein, and Lemus answered aye. Roll Call vote passed 6-0.

f. Approval of a Service Agreement with Comcast for the Municipal Center

This item authorizes the execution of a service agreement with Comcast for initial internet and telephone service for the Municipal Center with the potential to upgrade to fiber optic connections between all buildings within the municipal campus; thereby improving phone communication between departments and residents.

Trustee Kubiak made a motion, seconded by Trustee Hirschbein to authorize a 36 month service agreement with Comcast for internet and SIP services to the Municipal Center. A Roll Call vote determined Trustees: Kubiak, Hirschbein, Dulkoski, Hall, Lemus, and Pearson answered aye. Roll Call vote passed 6-0.

g. Ratification of Appointment of Village Manager/Attorney

President Wiedmeyer stated the Board approved of the appointment in February, 2019. This item ratifies that appointment. Mr. Frieders will begin employment with the Village as the Village Manager/Attorney June 1, 2019.

Trustee Dulkoski made a motion, seconded by Trustee Pearson to ratify the appointment of Dean Frieders as Village Manager/Attorney. A Roll Call vote determined Trustees: Dulkoski, Pearson, Hall, Hirschbein, Kubiak, and Lemus answered aye. Roll Call vote passed 6-0.

11. PRESIDENT'S REPORT

President Wiedmeyer reported on a recent meeting he and Staff had with the Carillon HOA Board. He talked about hosting another series of Town Hall meetings with residents later this year.

12. STAFF REPORTS AND DISCUSSION

a. Legal

- i. Transit Update – Attorney Frieders consulted with other communities regarding transit funding and provided the Board with three options: Ride in Kane, Pace bus lease in cooperation with another agency, or a Village initiated and managed system. Given the cost and responsibility of such a program, the most likely options are 1 and 2. A consensus of the Board recommended consulting with Rutland Township.

Attorney Frieders further reported on the costs associated with the construction of the new Municipal Center; a Staff meeting with DR Horton Cambridge regarding the acceptance of various neighborhoods; and the Richard J Brown/Rt 72 intersection and its impact on DR Horton Cambridge.

b. Police

Chief Beane reported on a large gas main break in the Village today.

c. Finance

Director Plaza reported the department has begun new fiscal year processes.

d. Public Works

Director Doherty reported the department has moved a majority of equipment from the current Public Works building to the new Municipal Center. He further reported on the timeline for painting the outside of the new building, and other final items to complete the project. There was some discussion regarding the timing of an open house and the continued maintenance of the building.

e. Engineering

- i. Update on Richard J Brown Blvd / Rt 72 Intersection Status – Engineer Gronewold discussed the timeline for IDOT review of design plans and scheduling of bidding and construction.

He further addressed the release of surety bonds with DR Horton Cambridge.

f. Planning

There was no planning report.

g. Clerk/Communications

Clerk Grivetti reported garage sale permits can now be purchased online through the Village website as well as in person at Village Hall. The Community Wide Garage sale event will be June 13-15, 2019.

13. OLD BUSINESS

14. NEW BUSINESS

There was no new business discussed.

15. EXECUTIVE SESSION

There was no executive session.

16. ADJOURNMENT

Trustee Lemus made a motion to adjourn the meeting, seconded by Trustee Hall. President Wiedmeyer directed that a voice vote be taken. All present answered aye, and President Wiedmeyer declared the motion passed; the meeting adjourned at 8:58pm.