



**MINUTES FOR VILLAGE OF PINGREE GROVE
BOARD OF TRUSTEES MEETING
Municipal Center, 555 Reinking Rd., Pingree Grove, IL 60140**

**Monday, May 3, 2021
7:00 p.m.**

1. CALL TO ORDER

President Wiedmeyer called the meeting to order at 7:00 p.m.

2. PLEDGE OF ALLEGIANCE

The Board recited the Pledge of allegiance.

3. ROLL CALL

Clerk Gray called the roll. Answering present were President Wiedmeyer and Trustees: Hall, Pearson, Kubiak, Hirschbein, Dulkoski and Lemus. Also present were Village Manager Jeff Cook, Police Chief Shawn Beane, Finance Director Karen Plaza, Public Works Director Pat Doherty, Village Attorney Michael Smoron, Village Engineer Seth Gronewold, Police Lt. Chris Harris, and Village Clerk Stephen Gray.

4. PUBLIC COMMENTS

Chair of the Events Committee, Karen Weeks, and Melissa Hirschbein thanked the Police and Public Works employees for their participation in the See-A-Truck event. Karen Weeks discussed the committee's concept for a drive-thru "SWAG Bag" event for kids with Kona Ice as a vendor in-lieu of traditional Stars and Stripes activities. Ms. Weeks indicated plans remained in place to present an aerial fireworks display on July 10. She informed the Board the Community Events Committee was approached by a resident who is interested in hosting a St. Patrick's Day parade. Initial concepts are to request closure of Reinking Road for a parade from the municipal center, south to the Gather property. Manager Cook expressed concern for closing a major collector road, however it was noted the duration is likely to be limited due to the distance to be traveled.

5. SPECIAL PRESENTATIONS / ITEMS

- a. 2021-P-03, a Proclamation Honoring Public Service Recognition Week, May 2-8, 2021.

President Wiedmeyer recited a proclamation honoring public service week.

6. CONSENT AGENDA

- a. Approval of Minutes from Village Board Meeting of April 19, 2021.
- b. Approval of Warrant List, May 3, 2021 in the Amount of \$208,397.19.
- c. 2021-P-04, a Proclamation Recognizing the Dedicated Service of Anne Miller to School District 300.

Trustee Kubiak made a motion to approve the consent agenda, seconded by Trustee Hall. Director Plaza responded to a question and confirmed payments labeled “escrow” are reimbursable to the Village.

A roll call vote determined Trustees: Pearson, Hirschbein, Dulkoski, Lemus, Hall, and Kubiak, answered aye. Roll Call vote passed 6-0.

7. ITEMS FOR SEPARATE ACTION

- a. Approval of Resolution 2021-R-11 Authorizing the Reduction of the Subdivision Bond for Cambridge Lakes NH33.

Manager Cook summarized the request to reduce the subdivision bond for Cambridge Lakes NH33, explaining the status of public improvements and noting the reduction of the bond will ultimately lengthen the period of time before the Village accepts the public improvements and starts the maintenance bond period.

Trustee Pearson made a motion, seconded by Trustee Lemus, to approve the resolution authorizing the reduction of the subdivision bond for Cambridge Lakes Neighborhood 33 to the amount of \$241,074.

Discussion ensued on the process of securing construction, Village acceptance, and provision of maintenance securities for public improvements in connection with real estate development. It was noted the proposed reduction retains a subdivision bond amount to address potential damages to the improvements arising from construction activity and delays formal acceptance of the improvements by the Village and initiation of the maintenance bond period, which is favorable to the Village.

A Roll call vote determined Trustees: Kubiak, Hirschbein, Dulkoski, Lemus, Hall and Pearson, answered aye. The Roll Call vote passed 6-0.

- b. Approval of Ordinance 2021-O-05 Amending the FY22 General Capital Budget.

Manager Cook explained amendment addressed two items approved for expenditure in FY21 that will carry over into FY22. He indicated the proposed budget amendment accounts for the timing of purchases related to the Starcom radio system and payment 6 for the Richard J Brown Blvd & Route 72 intersection project.

Trustee Kubiak made a motion, seconded by Trustee Pearson, to approve Ordinance 2021-O-05 amending the FY22 budget.

A Roll Call vote determined Trustees: Hirschbein, Dulkoski, Lemus, Hall, Pearson, and Kubiak, answered aye. The Roll Call vote passed 6-0.

- c. Approval of Resolution 2021-R-12 Approving Change Order No. 2 with Plote Construction, Inc.

Manager Cook discussed the proposed change order noting this change order reduces the approved project cost in an amount exceeding \$100,000. He discussed an anticipated third change order to address project close out items, including right-of-way grading.

Trustee Kubiak made a motion, seconded by Trustee Pearson, to approve change order No. 2 for the Richard J. Brown intersection project and the corresponding resolution.

A Roll Call vote determined Trustees: Hirschbein, Dulkoski, Lemus, Hall, Kubiak, and Pearson, answered aye. The Roll Call vote passed 6-0.

- d. Approval of sixth Payment Request for Route 72 / Richard J. Brown Intersection Construction in the amount of \$37,899.39 to Plote Construction, Inc.

Manager Cook discussed pay request number six for intersection improvements at Richard J. Brown Blvd. and Route 72, noting the Village's engineer performed inspections and recommended approval of this pay request. Mr. Cook noted this pay request will reduce the retention amount to \$42,147.19, which is expected to be sufficient to address remaining construction activities.

Trustee Lemus made a motion, seconded by Trustee Hall, to approve the sixth pay request to Plote Construction, Inc. in the amount of \$37,899.39.

A Roll Call vote determined Trustees: Pearson, Kubiak, Hirschbein, Dulkoski, Hall, and Lemus, answered aye. The Roll Call vote passed 6-0.

- e. Approval to purchase Starcom Radio System, accessories, and installation services in the Amount of \$34,596.31.

Manager Cook provided an overview of the Police Department's request to upgrade their radio system to conform to new technology deployed through the KaneComm Dispatch Center. He discussed enhancements in communication security and coverage area in the Village, noting KaneComm will provide the Village with four radios as part of the transition. Chief Beane responded to a

question regarding training on the new system, noting the system is expected to improve coverage for police communications.

Trustee Hirschbein made a motion, seconded by Trustee Hall, to approve the purchase of the Starcom Radio System, accessories, and installation services in an amount of \$34,596.31.

A Roll Call vote determined Trustees: Dulkoski, Lemus, Hall, Pearson, Kubiak and Hirschbein, answered aye. The Roll Call vote passed 6-0.

8. PRESIDENT'S REPORT

There was no President's Report.

9. STAFF REPORTS AND DISCUSSION

a. Manager

Manager Cook provided an update on the selection process for Police Chief and Finance Director. He also thanked Congresswoman Lauren Underwood and her staff for naming Pingree Grove's Water Treatment Plant project as one of ten submitted for consideration in this year's Federal Community Project Funding initiative. Mr. Cook also advised the Village stands to benefit from the inclusion of the US 20 and Reinking Road roundabout project as another federal funding initiative.

Manager Cook briefed the members on a topic of discussion taking place on social media concerning garbage pickup. He informed the Board of discussions with Flood Brothers and noted their effort to address the situation, which included waiver of "return fees" for those customers who became current on their account. Mr. Cook informed the Board that MAP signed off on an amended salary schedule and indicated the revised schedule would be presented for consideration at the next regular meeting, which would also address the Board's prior discussion to consider hiring an additional police officer.

b. Police

No Police Report.

c. Finance

No Finance Report.

d. Public Works

Director Doherty discussed the transition to operating the irrigation system and the annual repair-work associated with this activity. Mr. Doherty also indicated the department has not attracted interest in their seasonal positions this year.

e. Engineering

Engineer Seth Gronewold reported on the test well project, noting an ongoing effort to address conditions found in the well to prepare for the appropriate design of the treatment plant.

f. Legal

Attorney Smoron thanked Trustees Dulkoski and Pearson for their attendance at a virtual seminar for elected officials.

g. Planning

No Report.

h. Clerk

No Report.

10. OLD BUSINESS

Trustee Kubiak recalled the Board's prior discussion concerning the Village's lobbyist contract with the Nardullis and suggested the Board consider if payments should continue in light of the current environment. Manager Cook confirmed certain contract terms and explained the contract could be terminated at any time without penalty. Mr. Cook discussed the various services rendered as part of the contract, noting recent efforts to garner attention to assist the Village in realizing the utility expansion projects. Board discussion ensued and the consensus direction to staff was to terminate the contract. Members recognized there may be value in the future to re-engage such services, noting the impact of the global pandemic resulted in state budgetary constraints unforeseen at the time the Village entered the contract.

Trustee Dulkoski recalled shred days provided by Flood Brothers as part of the refuse contract and inquired as to the next planned date.

11. NEW BUSINESS

There was no New Business.

12. EXECUTIVE SESSION

There was no Executive Session.

13. ADJOURNMENT

At 8:02 pm Trustee Hirschbein made a motion, seconded by Trustee Hall, to adjourn the meeting.

A Roll Call vote determined Trustees: Pearson, Kubiak, Dulkoski, Lemus, Hall, and Hirschbein, answered aye. The Roll Call vote passed 6-0.