



**MINUTES FOR VILLAGE OF PINGREE GROVE
BOARD OF TRUSTEES MEETING
Village Hall, 14N042 Reinking Rd, Pingree Grove, IL 60140**

**Monday, April 1, 2019
7:00 p.m.**

1. CALL TO ORDER

President Wiedmeyer called the meeting to order at 7:00 pm.

2. PLEDGE OF ALLEGIANCE

The Board recited the Pledge of Allegiance.

3. ROLL CALL

The Roll was called; answering present were President Wiedmeyer and Trustees: Spieker, Pearson, Kubiak, Dulkoski, and Hirschbein. Trustee Thomas was absent. Also present were: Police Chief Shawn Beane, Finance Director Karen Plaza, Public Works Director Pat Doherty, Village Attorney Dean Frieders, Village Engineer Mick Gronewold and Village Clerk Dawn Grivetti

4. PUBLIC COMMENTS

Carol Follman, 10N560 Chapman Rd, Hampshire, IL, spoke to the Board regarding the preservation of the church building.

Ray Eaton, 1729 Kelley Lane, Pingree Grove, IL, and Rutland Twp Trustee, spoke to the Village Board regarding the Village contract for a Village Attorney on retainer; and advocated for continued trustee training. He also spoke against a combined Village Manager/Attorney for the Village.

5. SPECIAL PRESENTATIONS / ITEMS

There were no special presentations.

6. CONSENT AGENDA

Trustee Kubiak made a motion, seconded by Trustee Hirschbein to approve the Consent Agenda consisting of the minutes from Village Board Meeting March 18, 2019, and the Warrant List for April 1, 2019 in the amount of \$477,763.04.

Following questions to Staff regarding payments for invoices, a Roll Call vote determined Trustees: Kubiak, Hirschbein, Spieker, Pearson, and Dulkoski answered aye. Trustee Thomas was absent. Roll Call vote passed 5-0.

7. ITEMS FOR SEPARATE ACTION

- a. Approval of Agreement with Building Code Consultants, Inc., for a Period from May 1, 2019 – May 1, 2021

Attorney Frieders spoke regarding the negotiated features of the contract. The Board addressed the updating of the building code and code enforcement with Mr. Kelly. Trustee Dulkoski made a motion, seconded by Trustee Spieker to approve the BCCI agreement. A Roll Call vote determined Trustees: Dulkoski, Spieker, Pearson, Kubiak, and Hirschbein answered aye. Trustee Thomas was absent. Roll Call vote passed 5-0.

- b. Approval of Ordinance Adopting Title 3, Chapter 9, Relating to Places for Eating Taxes in the Village of Pingree Grove

Attorney Frieders spoke regarding the frequency of use of this local tax among neighboring communities and the rates they levy. If the Board approves this tax, Staff recommends including the anticipated revenue in the FY20 Budget. The Board discussed notification to local establishments affected by the tax; and the allocation of revenue to specific expenses.

Trustee Pearson made a motion, seconded by Trustee Hirschbein to approve the Ordinance adopting a Places for Eating Tax. A Roll Call vote determined Trustees: Pearson, Hirschbein, Kubiak, and Dulkoski answered aye. Trustee Spieker answered no. Trustee Thomas was absent. Roll Call vote passed 4-1.

8. PRESIDENT'S REPORT

- a. Municipal Center Update – The building is 90% complete. Donated office furniture will be moved in this week. The Village is waiting for the parking lot to be finished before planning an open house celebration.
- b. Financial Reporting - the Village will receive a Certificate of Achievement for Excellence in Financial Reporting from the GFOA.
- c. Commercial Developments Update- President Wiedmeyer gave an update on the progress of planned commercial developments throughout the community.
- d. Legislative Breakfast – President Wiedmeyer met with State Rep Ugaste and other local mayors where they discussed shared services between communities along the Fox River Valley; the support of a proposal to consolidate numerous state pension funds; and legalizing sports betting.
- e. Metro West Meeting - President Wiedmeyer further discussed shared services with a representative from the Village of Hampshire.at a recent Metro West meeting.

9. STAFF REPORTS AND DISCUSSION

- a. Legal
- i. Discussion of Pollinator Garden Maintenance Obligations – Attorney Frieders addressed the Park Advisory Committee's goals for the development and continued maintenance of the Pingree Grove Forest Preserve Park and the long term maintenance implications of such a project. The Board discussed the

timeline for spending grant funds and obtaining Forest Preserve approval and additional options for fundraising. A consensus of the Board encouraged the Committee to pursue the pollinator garden in phases to facilitate watering and maintenance schedules.

- ii. Discussion of Board Preferences for Engineering Agreements – Attorney Frieders outlined predictable engineering service expenses and asked the Board their contract and billing preferences. A consensus of the Board preferred to see project-based expenses presented separately to enhance the transparency of expenses.
 - iii. Discussion of Board Preferences for Village Manager Authority – Attorney Frieders requested the Board’s preference on the Village Manager’s spending authority. Examples of budgeted expenses were contemplated and various combinations of Staff spending and authority were discussed.
 - iv. Property Appraisal – The appraisal of Village owned property has begun. When complete, Staff will re-initiate an offer to solicit proposals for the use of the property.
- b. Police
Chief Beane reported the phone system for the Municipal Center has been ordered; and commended Officer Leon for her performance this week.
 - c. Finance
Updates to the draft FY20 Budget were presented and reviewed; and Director Plaza welcomed any additional questions.
 - d. Public Works
Director Doherty offered a follow-up report of the progress of the Municipal Center; and stated the Arbor Day tree planting celebration would be scheduled for the new Municipal Center at a later date.

He further reported a newly installed slide in a neighborhood park has been vandalized. The Board considered removing the slide altogether instead of replacing it again. Staff recommended posting a message on social media explaining the replacement and continued damage to the equipment and the Village’s plan to not replace equipment in the future if vandalism continues.
 - e. Engineering
Engineer Gronewold had nothing further to report.
 - f. Planning
There was no planning report presented.
 - g. Clerk/Communications
Clerk Grivetti reminded the Board of the upcoming Hampshire Area Chamber of Commerce Golf Outing.

10. OLD BUSINESS

The Board discussed several topics of the FY20 Draft Budget including: proposed revenues, final Municipal Center expenses, rates for part-time police officers, a transportation program, the timing of a proposed tax referendum, adjustments to the Capital Improvement Plan, debt management, surplus transfers, and MFT expenditures.

11. NEW BUSINESS

In the event the budget does not passed at the next Village Board meeting, a special meeting of the Board will be held April 29th to pass the final budget.

12. EXECUTIVE SESSION

There was no executive session.

13. ADJOURNMENT

Trustee Dulkoski made a motion to adjourn the meeting, seconded by Trustee Pearson President Wiedmeyer directed that a voice vote be taken. All present answered aye, and President Wiedmeyer declared the motion passed; the meeting adjourned at 9:51pm.