



**MINUTES FOR
COMMUNITY EVENTS COMMITTEE MEETING
Municipal Center, 555 Reinking Rd, Pingree Grove, IL 60140
Second Floor - Board Meeting Room**

**Wednesday, March 24, 2021
6:30 pm**

1. **CALL TO ORDER** - 6:36 PM. **Attending:** Committee Members: Karen Weeks, Melissa Hirschbein, Judy Triano, Candace Lech, Frank Lech Guest: Nicole Ory, Patrick McDonald
2. **APPROVAL OF MINUTES** – with one correction: Karen Plazas title is Finance Director. Minutes Approved as amended: Melissa Hirschbein, 2nd Karen Weeks
3. **PUBLIC COMMENT:** Patrick McDonald presented St. Patrick’s Day parade proposal for March 17, 2022. Some interest generated through FB (56 likes). Would be available to volunteer to help with the parade. He is also willing to participate on the Events Committee. Idea: Every year focus on a different neighborhood. **Action:** Mrs. Hirschbein stated the committee would take his proposal under review and be in touch with their decision.
4. **MEETING ACTIONS ITEMS**
 - A. See-a-Truck – May 1, 2021 –
Mrs. Weeks stated that the parade may not be allowed to cross Rt.72. Another option could be that the trucks move from staged locations such as neighborhood cul-de-sacs. Richard at Culvers would like to hand out coupons to people along the parade route. He will also participate in a Social Media tag marketing. As mascots for the parade the Committee discussed having Superheroes: Paw Patrol (Red, Pink, Blue) – Hard Heads, Spiderman, Batman. Also, to possibly get volunteer from Cambridge Lakes (Batman on Motorcycle). Vehicles: Comed confirmed. **Action:** Melissa to contact motorcycle Batman. Candace and Frank Lech: will obtain convertible cars. Melissa Hirschbein and Karen Weeks to continue to reach out to participants and to finalize the route map.
 - B. Stars and Stripes Celebration – July 9 – July 10 –Food Trucks: Kari Haight supplied list of food trucks that she uses. Food trucks must pay a registration fee to set up in Pingree Grove. Due to this fee, Karen

suggested that if we are not housing them all in one place that we do not charge them the Events Committee fee of \$250.00. Food trucks are different than vendors. It is all dependent on what the Kane County Covid Restrictions are at the time. Food Truck hours will be 11 am – 2 pm. In order to make some money for it is a possibility that we could sell viewing spaces on the ballfield for a fee. The Committee discussed different scenarios such as offering viewing spaces within the ballfield based on a donation level. Possibly include parking. This will continue to be discussed at future meetings.

Glo stick vendor is requesting notification of the final event plan.

Question on whether bathrooms in the park should be open during the fireworks. **Action:** Karen Weeks: to submit an event proposal to Jeff Cook and Kane County. Karen Weeks to check to see the police status for the event. Karen Weeks will keep on trying to contact Mad Bomber.

- C. Tree Lighting – December 4 – Discussion tabled until future meeting.
- D. Village Wide Garage Sale – June 17 – June 19 - There is a new online system being utilized by the Village that will be utilized for Garage Sale registration. **Action:** Melissa Hirschbein will follow up with Ms. Plaza will investigate how the new system will handle the registration information. The committee would like to collect information on types of items offered for sale for each registration. Mask wearing will be mandated. Natasha will be providing the signs.
- E. Explore Elgin – online magazine – Pingree Grove should be featured in the magazine. **Action:** Melissa to reach out to see how Pingree Grove events can be included in the magazine.

5. LOCAL FUNDRAISING

- A. Kari Haight – Pingree Grove Day for Food Truck
- B. Culvers – Fundraising is a percentage of sales. Contact Richard in a few weeks. **Action:** Karen Weeks will contact him in a couple of weeks.
- C. Woodmans – Application for 2021 has been submitted.
- D. Sponsorship letters and brochures: These are being redesigned. The goal is to send out the letters in April 2021. **Action:** Karen Weeks will work through changed the week of March 29th.

6. **OLD BUSINESS-** There was no old business.

7. **NEW BUSINESS-** Update Hampshire Chamber of Commerce Pingree Grove website content. **Action:** Melissa Hirschbein will look at current content and develop a list of suggestions of updates.

8. **Next Meeting:** The next meeting will be held on April 7, 2021 6:30 pm

9. **Adjournment – 8:33 pm**