1. CALL TO ORDER
   President Wiedmeyer called the meeting to order at 6:59 p.m.

2. PLEDGE OF ALLEGIANCE
   The Board recited the Pledge of Allegiance.

3. ROLL CALL
   The roll was called. Answering present were President Wiedmeyer and Trustees: Hall, Pearson, Kubiak, Hirschbein, Dulkoski, and Lemus. Also present were Village Manager Dean Frieders, Police Chief Shawn Beane, Finance Director Karen Plaza, Village Engineer Seth Gronewold, and Village Clerk Shelly Jureczek.

4. PUBLIC COMMENTS
   There were no public comments.

5. SPECIAL PRESENTATIONS / ITEMS
   a. Presentation of Recommendations by Park Advisory Committee pertaining to Pollinator Garden and 16-acre Park Site

   Park Advisory Committee member Dan Schenone presented a PowerPoint relating to the Pollinator Garden and its new location on Reinking Road next to the Community Gardens. A new design was created to take advantage of the new location. Volunteers would be used to help plant. The total cost of the project to $20,000-22,000. The Park Advisory Committee would reach out to local organizations to seek volunteers to assist with the planting and building of benches. Trustee Pearson asked questions about the site plan and concerns about erosion. Mr. Schenone indicated that this will be a learning experience and adjustments for drainage may need to be made. President Wiedmeyer
advised that this item would be added to the next meeting for approval of Committee’s requests.

6. CONSENT AGENDA
Trustee Kubiak made a motion, seconded by Trustee Pearson, to approve the Consent Agenda consisting of the Minutes from Village Board Meeting February 3, 2020, the Warrant List for February 18, 2020 in the amount of $141,173.50. A Roll Call vote determined Trustees: Kubiak, Pearson, Hall, Hirschbein, Dulkoski, and Lemus answered aye. Roll Call vote passed 6-0.

7. ITEMS FOR SEPARATE ACTION
   a. Approval of Concept Plan for Old Oaks Commercial Outlot #1.

Manager Frieders presented an history of the property. The property is located at the southwest corner of Route 72 and Reinking Road. The proposed developer, Ajay Patel, was in attendance at the meeting. Mr. Patel is under contract to purchase the hard corner lot. The concept plan was viewed for a 1-story retail building consisting of 12,200 square foot, developing the hard corner of that property. Platted easements through the entirety of the property were reviewed. Staff recommendation is to grant conceptual approval, subject to the conditions outlined in the staff report, and be returned back to the Board with final plans. The Developer has an aggressive schedule and is interested in breaking ground this year.

Trustee Kubiak asked the Developer about a pharmacy and the planned use for the 12,200 square foot space. Mr. Patel indicated he and his partner are considering a 7,000 square foot grocery store, a 1,000 square foot pharmacy, with the remaining space to be left for other retail. Concerns regarding access and parking were discussed.

Trustee Hirschbein made a motion, seconded by Trustee Kubiak to approve the Concept Plan for Old Oaks Commercial Outlot #1. A Roll Call vote determined Trustees: Hirschbein, Kubiak, Pearson, Dulkoski, Lemus, and Hall answered aye. Roll Call vote passed 6-0.

   b. Approval of Minor Amendment to Neighborhood 33 Final Plat.

Manager Frieders provided information relating to the minor changes on the Neighborhood 33 Final Plat seeking to re-plat the buildings into individual units. Defining each unit as a separate lot makes it easier to convey each property.

Trustee Dulkoski made a motion, seconded by Trustee Hall to approve the Minor Amendment to Neighborhood 33 Final Plat. A Roll Call vote determined Trustees:
Dulkoski, Hall, Kubiak, Hirschbein, Lemus, and Pearson answered aye. Roll Call vote passed 6-0.

c. Approval of Detour Route for Route 20 Roundabout.

Manager Frieders provided information regarding the status of this project and the proposed detours that will be required during the construction of the project. The City of Elgin and Shodeen are working to fund the roundabout through a federal grant and through local match dollars from Elgin and Shodeen, without any funding required from the Village. If the grant is approved, construction would be required to be completed between 2021 and 2025. The concept plan has been approved by IDOT. Several options for road detours/closures relating to Reinking Road traffic and the Heritage District during construction were reviewed. Board discussion ensued.

Trustee Dulkoski stated she would like to see a mailing be sent to the affected residents in the Heritage District as a notification before construction. Manager Frieders indicated public hearings have previously been held and detour routing was discussed during those hearings.

Trustee Pearson made a motion, seconded by Trustee Hall to approve the staff recommendation for the Detour Route for Route 20 Roundabout. A Roll Call vote determined Trustees: Pearson, Hall, Hirschbein, Dulkoski, Lemus, and Kubiak answered aye. Roll Call vote passed 6-0.

d. Approval of Resolution 2020-R-03 Authorizing a Riverboat Grant Application.

Manager Frieders introduced this item and indicated that the Capital Plan before the Village Board includes the purchase of vacuum trailer or jetter trailer. This multi-function equipment aids in performing vacuum excavation around sensitive utilities and can also service the Village’s lift stations and storm sewers by removing the debris that regularly finds it way in there, instead of hiring an outside contractor to perform that service. The equipment is also a useful tool in exercising valves during preventative maintenance. Manager Frieders explained that the grant must be used for education, environmental or economic development incentives, and the initiative selected would provide an environmental benefit not only to the Village, but to downstream water users, as well. The purchase price of the equipment is $135,000. The grant funding being sought is $100,000, with the Village funding the balance of the purchase from capital available in FY21.

Trustee Hirschbein made a motion, seconded by Trustee Kubiak to approve Resolution 2020-R-03 Authorizing a Riverboat Grant Application. A Roll Call vote determined Trustees: Hirschbein, Kubiak, Dulkoski, Lemus, Hall, and Pearson answered aye. Roll Call vote passed 6-0.
e. Approval of Resolution 2020-R-04 Amending the Village’s Employee Handbook.

A comprehensive memo was included in the packet, along with a redlined copy of all changes. Manager Frieders provided an overview of the major updates. Board discussion ensued. Trustee Dulkoski requested that the Board have additional time to review the proposed updates. Board consensus was to table this item until the 3/2/2020 meeting.

8. PRESIDENT’S REPORT
President Wiedmeyer stated he and Manager Frieders will be attending the annual Hampshire Chamber of Commerce Breakfast Wednesday morning.

9. STAFF REPORTS AND DISCUSSION
a. Manager
   i. Preliminary Discussion of FY21 Capital Plan

   As requested, the draft FY21 Capital Plan was provided. An overview of the current draft was provided by Manager Frieders. The Capital Plan is continuously being updated during the budget process and an updated version will be available with the draft budget at the next meeting.

   ii. Discussion of Remote Participation

   This topic has been discussed a number of times in the past. The Village Board can adopt rules to allow remote participation in limited circumstances. Manager Frieders provided a background regarding prior Board discussions of this idea. There was no Board feedback to pursue this any further.

b. Police
   Chief Beane commented on the two large cases that were in process from last Friday—an aggravated battery and a criminal sexual assault. Both of those investigations should be coming to some closure by the end of the week. Additionally, the Department is working with Neighborhood 14 on adding some no parking signs. If it comes to pass, it will be brought to the Board.

c. Finance
   Director Plaza announced that two audits are coming up—one for workers compensation and another for the MFT Program.

d. Public Works
   Director Doherty had no report.
e. Engineering
   i. Engineer report
   Engineer Seth Gronewold highlighted some important information from the Engineer Report, including updates on the permit approval for the Richard J. Brown / Route 72 intersection project and recent approvals received from the EPA relating to the engineering computations for the water treatment facility. An issue relating to relocating power poles was discussed. That issue is ongoing.

f. Planning
   There was no planning report presented.

g. Clerk
   Clerk Jureczek estimated that 270 green tags would be posted on Thursday for non-payment.

Manager Frieders reminded the Board of the Town Hall on Wednesday at 6:30 p.m. at the Municipal Center. It has been publicized on the Village’s social media pages and website. He indicated last week’s Town Hall at Carillon was successful and staff continues to field inquiries about the referendum. Staff is also anticipating an upcoming story in the newspaper.

10. OLD BUSINESS—There was no old business discussed.

11. NEW BUSINESS—There was no new business discussed.

12. EXECUTIVE SESSION
   At 9:08 p.m. Trustee Kubiak made a motion, seconded by Trustee Pearson to convene an Executive Session of the Village Board for the purpose of discussing the sale of real property pursuant to 5 ILCS 120/2(c)(6). A Roll Call vote determined Trustees: Kubiak, Pearson, Hall, Hirschbein, Dulkoski, and Lemus answered aye. Roll Call vote passed 6-0.

   At 9:19 p.m. Trustee Kubiak made a motion to return to regular session, seconded by Trustee Hirschbein. President Wiedmeyer directed that a voice vote be taken. All present answered aye, and President Wiedmeyer declared the motion passed.

13. ADJOURNMENT
   Trustee Dulkoski made a motion to adjourn the meeting, seconded by Trustee Pearson. President Wiedmeyer directed that a voice vote be taken. All present answered aye, and President Wiedmeyer declared the motion passed; the meeting adjourned at 9:19 p.m.