MINUTES FOR
COMMUNITY EVENTS COMMITTEE MEETING
Municipal Center, 555 Reinking Rd, Pingree Grove, IL 60140
Second Floor-Board Meeting Room

Wednesday, February 12, 2020
6:30 pm

1. CALL TO ORDER- Jackie Pierce, Melissa Hirschbein, Mary Anne Merchut, Karen Weeks, Natasa Fryer

2. APPROVAL OF MINUTES- Approval of 11/20/19, 12/18/19- Mary Anne Merchut

3. MEETING ACTIONS ITEMS
   A. Garage Sale- Guest Natasa Fryer- Natasa explained that she is with a new agency and more of an independent agent. Natasa would like to purchase 100 garage sale signs with her branding that will replace the Century 21 signs and she will continue putting them up for us. She will also continue to go around advertising and explaining where the garage sale money goes (events) etc. Jackie asked Natasa to send her log etc. to place on the website for sponsorship. A sponsorship packet will be provided to Natasa as soon as it’s ready to distribute.
      i. Discussion on advertisement of the Events committee through the sales of homes. Jackie will reach out to the board to see if the village and community events can come up with a plan to welcome new families etc. This can be included in Natasa’s welcome packets. Possibly include a moving company. More discussion next meeting.
   B. Budget- Karen Plaza provided the committee the current budget (revenue to expenses) prior to the meeting. Melissa presented the 2019 budget and proposed 2020 budget. The committee reviewed all additions to the budget and approved Melissa to move forward with presenting the budget to the village with approval from Jackie.
   C. Sponsorship
      i. Reach out to Goebberts to ask if they would like to name one of our event activities for one of our events.
ii. The draft is in the hands of Chris Brooks currently and as soon as we see a draft from him we will bring it to the committee.

III. Drafting the list to mail out- Candace will take the list and add and delete as needed. She will then send the new version to the committee to review.

D. Vendor Packets
   I. Karen W. updated the food and alcohol vendor packets and will begin distributing to the food vendors.
   II. Melissa Prochnow will be working on the vendor fair packets.

E. Touch-a-truck- Jackie distributed the TAT list to the committee. Committee can begin contacting vendors. Jackie also passed around the new flyer for approval. Approved Kona Ice is scheduled.

F. Independence Day Celebration-
   i. Jackie asked Dean about the change of the event name to Stars and Stripes Celebration. HE was fine with it and was running it past the board.
   ii. Jackie called Mad Bomber- waiting to hear back.
   iii. Food Vendor- A letter of intent was sent to Randall ROADHOUSE and DQ. Polish food truck will not do one day events. Moonshots- they are in for the car show but it is currently unknown about the afternoon (Karen will contact them to see the status). Olive Branch- Waiting on reply, Latsis- confirmed, Little League- confirmed, Chucks Wood Fire Pizza- interested. Plum Garden- waiting for response. Chubbos- Karen will reach out. Taco Lady- Confirmed.
   iv. Bands- Looking into “the Moods” they do dancing etc.
   v. Stage- Jackie will reach out to the DJ and Sound guy for stage donation.
   vi. Car Show-
       1. Jackie will ask Dean if we can give gift cards to car show winners instead of trophies
       2. Signage (12 signs- lawn sign size)
       3. Seat drops- to be printed soon.
       4. Window cards- to be printed soon. Cardstock

4. LOCAL FUNDRAISING
   A. Jackie will research were the 1907 t-shirts came from
   B. Canvas Bags- Jackie will get samples
   C. Jackie will ask Dean about a BINGO night
   D. Sponsor plaque/tree leaf for mural on wall- Karen found a vendor that provided samples. She will try to get an idea on cost of leaves to engrave etc.

5. OLD BUSINESS
A. Committee Shirts Follow up- Jackie will bring samples
B. Train for Tree Lighting is booked and deposit has been submitted.

6. **NEW BUSINESS**
   A. Candace Lech has a new contact- Step it Up and Head Run (tent company). Candace Lech will find out what they offer and if we can work with them.

7. **ADJOURNMENT-** Next Meeting- February 26, 2020 at 6:30pm