



**MINUTES FOR VILLAGE OF PINGREE GROVE
BOARD OF TRUSTEES MEETING
Village Hall, 14N042 Reinking Rd, Pingree Grove, IL 60140**

**Monday, February 4, 2019
7:00 p.m.**

1. CALL TO ORDER

President Wiedmeyer called the meeting to order at 7:00 pm.

2. PLEDGE OF ALLEGIANCE

The Board recited the Pledge of Allegiance.

3. ROLL CALL

The Roll was called; answering present were President Wiedmeyer and Trustees: Thomas, Spieker, Pearson, Kubiak, Dulkoski, and Hirschbein. Also present were: Police Chief Shawn Beane, Finance Director Karen Plaza, Public Works Director Pat Doherty, Village Attorney Dean Frieders, Village Engineer Mick Gronewold and Village Clerk Dawn Grivetti.

4. PUBLIC COMMENTS

There were no public comments.

5. SPECIAL PRESENTATIONS / ITEMS

There were no special presentations.

6. CONSENT AGENDA

Trustee Kubiak made a motion, seconded by Trustee Hirschbein to approve the Consent Agenda consisting of the approval of the minutes from Village Board Meeting January 21, 2019 and approval of the Warrant List for February 4, 2019 in the amount of \$140,676.90. There was discussion regarding the amount of salt used per snowfall. Following questions to Staff regarding payments to invoices, a Roll Call vote determined Trustees: Kubiak, Hirschbein, Thomas, Spieker, Pearson, and Dulkoski answered aye. Roll Call vote passed 6-0.

7. ITEMS FOR SEPARATE ACTION

- a. Approval of Ordinance 2019-O-04 Amending Title 4, Chapter 4, Section 1 of Village Code Relating to Raffles, and Adopting an Intergovernmental Agreement with Kane County

In 2016 the Village approved an ordinance to defer the regulation of raffles to Kane County. Since then, the County has requested a formal agreement with the Village affirming such regulation. Trustee Kubiak made a motion, seconded by Trustee Hirschbein to approve the Ordinance Relating to Raffles. A Roll Call vote determined Trustees: Kubiak, Hirschbein, Thomas, Spieker, Pearson, and Dulkoski answered aye. Roll Call vote passed 6-0.

- b. Approval of Ordinance 2019-O-05 Amending the FY19 Budget and Authorizing PSA with Fehr Graham for WWTP Spray Irrigation Operating Permit Modification and Renewal in an Amount Not to Exceed \$11,600

Director Doherty informed the Board this modification is labor intensive and similar to starting the permit process from the beginning. The modification requests an increase in effluent discharge and decrease in irrigation requirement. Trustee Spieker made a motion, seconded by Trustee Pearson to approve a Professional Services Agreement with Fehr Graham in an amount not to exceed \$11,600 for services related to modification of the Irrigation Permit at the WWTP. A Roll Call vote determined Trustees: Spieker, Pearson, Thomas, Kubiak, Dulkoski, and Hirschbein answered aye. Roll Call vote passed 6-0.

- c. Approval of Resolution 2019-R-02 Acknowledging Village Liability for Work Performed on Illinois State Highways

Trustee Dulkoski made a motion, seconded by Trustee Hirschbein to approve the resolution relating to Village activities in State highways. A Roll Call vote determined Trustees: Dulkoski, Hirschbein, Thomas, Spieker, Pearson, and Kubiak answered aye. Roll Call vote passed 6-0.

- d. Approval of Change Order for Municipal Center

Public Works Director Doherty explained the request for changes to the Municipal Center. The Board questioned the material choices and sources. It was stated these changes were part of the original plan, but were engineered out to save money. Trustee Dulkoski made a motion, seconded by Trustee Pearson to authorize Public Works Director Doherty to sign and approve the change orders for flooring material in a first-floor office bathroom not to exceed \$1,800 and the urinal swap in the second-floor bathroom not to exceed \$1,200. Roll Call vote determined Trustees: Dulkoski, Pearson, Thomas, Spieker, Kubiak, and Hirschbein answered aye. Roll Call vote passed 6-0.

8. **PRESIDENT'S REPORT**

President Wiedmeyer reported he met today with a land broker representing Pioneer Landing Development. The developer was encouraged to put up signs.

9. **STAFF REPORTS AND DISCUSSION**

a. Legal

- i. Options for Public Sidewalk Snow Removal – Attorney Frieders presented options for discussion; and stated Village liability regarding snow removal is covered by tort immunity. The Village has no code enforcement process currently in place. A consensus of the Board requested Staff consult with local HOAs to clear sidewalks adjacent to property they maintain; or at least along heavy traffic areas (i.e. bus stops, parks) and require specific locations to be cleared.

- ii. Options for Sale of Village Hall Site – Attorney Frieders discussed the various ways the Village can sell property and include provisions regarding the sale and removal of the office trailers from the property. Advantages and disadvantages were discussed given the various options. A consensus of the Board preferred the removal of the trailers and the appraisal of the property.
 - iii. Tilly’s Trees – Mr. Tilly inquired about restitution for damage to his property from a tree that fell on his property. The Village’s insurance company determined the Village was not responsible for the damage to his property. A consensus of Board is to provide no further assistance.
- b. Police
Chief Beane had nothing further to report.
 - c. Finance
Director Plaza presented revenue projections and a draft of the capital plan, and stated the FY20 budget process is on schedule. The Board discussed the possibility of levying additional non-home rule retail and food and beverage taxes. Director Plaza will report back to the Board the possibility of paying down IEPA loans early.
 - d. Public Works
Director Doherty had nothing further to report.
 - e. Engineering
Engineer Gronewold had nothing to report.
 - f. Planning
There was no planning report.
 - g. Clerk/Communications
Clerk Grivetti stated she is working with Trustee Spieker and the Park Advisory Committee to apply for ComEd Openlands Grant and the Riverboat Grant.

10. OLD BUSINESS

The Board again requested candidates for trustee attend future Board meetings. A question was raised regarding letters for support of the RJB/Rt 72 intersection sent to State representatives. A call was received, and President Wiedmeyer will follow up.

11. NEW BUSINESS

There was no new business discussed.

12. EXECUTIVE SESSION—*To Discuss Personnel Pursuant to 5 ILCS 120/2(c)(1)*

At 8:13 pm Trustee Pearson made a motion, seconded by Trustee Dulkoski to convene an Executive Session of the Village Board for the purpose of discussing personnel pursuant to 5 ILCS 120/2(c)(1). A Roll Call vote determined Trustees: Pearson, Dulkoski, Thomas, Spieker, Kubiak, and Hirschbein answered aye. Roll Call vote passed 6-0.

At 10:45 pm Trustee Pearson made a motion to return to regular session, seconded by Trustee Spieker. President Wiedmeyer directed that a Voice vote be taken. All present answered aye, and President Wiedmeyer declared the motion passed.

13. ADJOURNMENT

Trustee Dulkoski made a motion to adjourn the meeting, seconded by Trustee Hirschbein. President Wiedmeyer directed that a voice vote be taken. All present answered aye, and President Wiedmeyer declared the motion passed; the meeting adjourned at 10:46 pm.