1. **CALL TO ORDER**
   President Wiedmeyer called the meeting to order at 7:00 p.m.

2. **PLEDGE OF ALLEGIANCE**
   The Board recited the Pledge of Allegiance.

3. **ROLL CALL**
   The roll was called. Answering present were President Wiedmeyer and Trustees: Hall, Pearson, Kubiak, Hirschbein, Dulkoski, and Lemus. Also present were Village Manager, Dean Frieders, Police Chief Shawn Beane, Finance Director Karen Plaza, Public Works Director Pat Doherty, and Village Clerk Shelly Jureczek.

4. **PUBLIC COMMENTS**
   There were no public comments.

5. **SPECIAL PRESENTATIONS / ITEMS**
   There were no special presentations / items.

6. **CONSENT AGENDA**
   Trustee Kubiak made a motion, seconded by Trustee Hall, to approve the Consent Agenda consisting of the Minutes from Village Board Meeting December 16, 2019, the Warrant Lists for January 6, 2020 in the amount of $321,680.41 and for January 20, 2020 in the amount of 178,188.90. A Roll Call vote determined Trustees: Kubiak, Hall, Pearson, Hirschbein, Dulkoski, and Lemus answered aye. Roll Call vote passed 6-0.

7. **ITEMS FOR SEPARATE ACTION**
   a. **Approval of Ordinance 2019-O-50, Rezoning the Village Hall Property to a C-1 Planned Unit Development and Approving a Related Development Agreement**
      Manager Frieders reminded the Board that this item previously came before them in December. The Development Agreement has been reviewed and updated with the
Developer to address anticipated concerns of the Board. The rezoning includes the property containing the former Village Hall site, as well as the park site adjacent to the former fire station. The Plan Commission unanimously recommended approval of the rezoning at their meeting in December. There is specific language in the Development Agreement which requires the Developer to provide final development plans within two years of the date of the agreement, and proceed with all diligence to obtain approval, initiating construction and removing the trailers within 90 days after the issuance of an occupancy certificate. The agreement allows for four years to complete the development, although it is expected that the project will be completed more expeditiously.

Trustee Hirschbein asked about the four-year timeframe being a change from the original three years that was proposed. Manager Frieders detailed some challenges relating to IDOT approval of the roundabout. Trustee Pearson made a motion, seconded by Trustee Dulkoski to approve Ordinance 2019-O-50, Rezoning the Village Hall Property to a C-1 Planned Unit Development and Approving a Related Development Agreement. A Roll Call vote determined Trustees: Pearson, Dulkoski, Kubiak, Hirschbein, Lemus, and Hall answered aye. Roll Call vote passed 6-0.

b. Approval of Ordinance 2020-O-01, Amending Village Code Title 6, Chapter 4, Section 39, Pertaining to Cannabis and Drug Paraphernalia
Manager Frieders explained this Ordinance will update Village Code to mirror State law, stating if there is a violation of State law, it will also be a violation of Village Code. Trustee Hirschbein made a motion, seconded by Trustee Lemus to approve Ordinance 2020-O-01, Amending Village Code Title 6, Chapter 4, Section 39, Pertaining to Cannabis and Drug Paraphernalia. A Roll Call vote determined Trustees: Hirschbein, Lemus, Kubiak, Dulkoski, Hall, and Pearson answered aye. Roll Call vote passed 6-0.

c. Approval of Ordinance 2020-O-02, Amending Village Code Title 7, Chapter 9, Sections 5 through 9, Pertaining to Administrative Tow Hearing Procedures
Manager Frieders stated Village Code provides for a process to administratively impound vehicles used in certain serious criminal offenses. Under State law, there is a $500 administrative bond that is posted before the vehicle is returned to the owner. This Ordinance details the process for requesting a hearing to determine whether a bond is appropriate. The hearings are held by a certified Administrative Hearing Officer. Current Village Code creates a hearing timeline that can be very challenging for the Village if a hearing is requested. This Ordinance relaxes some of the timelines to allow for a reasonable timeline to set the hearing, including a process for an emergency hearing, if requested by the owner. The update also establishes that the finding to be made by the Hearing Officer is whether or not the bond should be imposed.
Trustee Dulkoski made a motion, seconded by Trustee Hall to approve Ordinance 2020-O-02, Amending Village Code Title 7, Chapter 9, Sections 5 through 9, Pertaining to Administrative Tow Hearing Procedures. A Roll Call vote determined Trustees: Dulkoski, Hall, Hirschbein, Lemus, Pearson, and Kubiak answered aye. Roll Call vote passed 6-0.

d. Approval of Ordinance 2020-O-03, Amending Village Code Title 4, Chapter 2, Section 32, Pertaining to Liquor License Violations

Manager Frieders indicated that current code has very limited provisions in the event of violation. This Ordinance provides updates to include greater detail as to how the suspension process will work for serious violations, as well as lesser violations that are not recurring.

Trustee Hirschbein made a motion, seconded by Trustee Kubiak, to approve Ordinance 2020-O-03, Amending Village Code Title 4, Chapter 2, Section 32, Pertaining to Liquor License Violations. A Roll Call vote determined Trustees: Hirschbein, Kubiak, Dulkoski, Lemus, Hall, and Pearson answered aye. Roll Call vote passed 6-0.

e. Approval of Resolution 2020-R-01, Authorizing Reduction of Bonds and Acceptance of Public Improvements in Neighborhood 20

Manager Frieders stated Neighborhood 20 is behind Starks Corners (north of railroad tracks and west of Route 47). All improvements have been successfully completed, except for the water main connection between Neighborhoods 19 and 20. This Resolution accepts all improvements, excluding the water main project. The water main construction is currently under way and will be covered under a separate subdivision bond until such time as it is complete and has been accepted by the Village, at which time it will be converted to a maintenance bond.

Trustee Pearson made a motion, seconded by Trustee Hall to approve Resolution 2020-R-01, Authorizing Reduction of Bonds and Acceptance of Public Improvements in Neighborhood 20. A Roll Call vote determined Trustees: Pearson, Hall, Lemus, Kubiak, Hirschbein, and Dulkoski answered aye. Roll Call vote passed 6-0.

f. Approval of Resolution 2020-R-02, Amending the Village’s Sexual Harassment Policy

Manager Frieders introduced this item indicating it is a mandatory update under recent changes to the State law requiring the Village to update its policy to include independent investigations when one elected official is accused of engaging in sexual harassment directed towards another elected official, and annual training that is required for all Village employees. This Ordinance provides guidelines for these new requirements. The Illinois Department of Human Rights is expected to provide a free, online resource that will fulfill the training requirements.
Trustee Kubiak made a motion, seconded by Trustee Pearson to approve Resolution 2020-R-02, Amending the Village’s Sexual Harassment Policy. A Roll Call vote determined Trustees: Kubiak, Pearson, Hall, Hirschbein, Dulkoski, and Lemus answered aye. Roll Call vote passed 6-0.

8. **PRESIDENT’S REPORT**
   President Wiedmeyer and Manager Frieders met with the potential purchasers of the CL QuickStop property and it appears that the deal will be signed sometime within the next 30 days.

9. **STAFF REPORTS AND DISCUSSION**
   a. Manager
      i. Manager Frieders announced the open houses in Carillon on February 10th at 6:30 p.m. and at the Municipal Center on February 19th at 6:30 p.m. to address the SAFE Referendum.
      ii. A color brochure was prepared and copies given to the Board with regard to efforts to obtain grant funding for growth projects in the Village. President Wiedmeyer and Manager Frieders be traveling to Springfield on February 4th and 5th to meet with State Legislators to request support for those projects.
      iii. A memo regarding the proposed budget schedule was included in the Agenda packet.
   
   b. Police
      Chief Beane had no report.

   c. Finance
      Director Plaza reported that the Village’s new accountant Jennifer Dynek started today. Based on having known her for the past few years through her Treasurer’s Group, Director Plaza believes Ms. Dynek’s skill set will enhance the department, especially in light of her training in municipal accounting through the Illinois Municipal Treasurer’s Association.

   d. Public Works
      Director Doherty had no report.

   e. Engineering
      A written engineering report was included in the Agenda packet.

   f. Planning
      There was no planning report presented.

   g. Clerk
      Clerk Jureczek advised that in follow up to the cancellation of the Contract with Sterling Codifiers, who had previously been maintaining the Village’s Municipal Code
on their website, staff was able to complete the formatting and updating of the Village’s internal copy of the Code, which has now been uploaded to the Village’s website and includes updates through the most recently passed Ordinances.

10. OLD BUSINESS
Trustee Pearson asked about the missing Village sign on Route 20 by Starks Corner. Director Doherty stated he would check on the status of the replacement sign.

Trustee Kubiak asked about the possibility of the stop signs at Starks Crossing in the parking lot area. Manager Frieders indicated Mr. Lazar stated he would not be opposed to stop signs, but was not willing to purchase and install them. Trustee Kubiak stated she knew someone who may be willing to sponsor the purchase and installation of stop signs and would provide Manager Frieders with contact information.

11. NEW BUSINESS—There was no new business discussed.

12. EXECUTIVE SESSION
At 7:35 p.m. Trustee Dulkoski made a motion, seconded by Trustee Kubiak to convene an Executive Session of the Village Board for the purpose of discussing the hiring, termination, discipline, compensation or performance of a specific employee or volunteer pursuant to 5 ILCS 120/2(c)(1), collective negotiating matters between the Village and its employees pursuant to 5 ILCS 120/2(c)(2), and sale of real property pursuant to 5 ILCS 120/2(c)(6). A Roll Call vote determined Trustees: Dulkoski, Kubiak, Pearson, Hirschbein, Lemus, and Hall answered aye. Roll Call vote passed 6-0.

At 8:34 p.m. Trustee Pearson made a motion to return to regular session, seconded by Trustee Kubiak. President Wiedmeyer directed that a voice vote be taken. All present answered aye, and President Wiedmeyer declared the motion passed.

Return to Regular Session
After returning to regular session, Manager Frieders stated that when the Referendum passes, if the Board wished to immediately make changes to Police Department staffing before actually receiving the funds from the Referendum, they could look to the general fund balance to cover the costs of those changes.

Trustee Dulkoski inquired about the heat in the Municipal Center and whether the systems were able to keep up during the cold. Director Doherty indicated that the systems are working well. There is a bit of a cold spot in the front lobby and customer service area, likely due to the amount of glass. Staff is working with Lamp to look at possible small modifications that would aid in the temperature control in that area of the building.
13. ADJOURNMENT

Trustee Kubiak made a motion to adjourn the meeting, seconded by Trustee Pearson, President Wiedmeyer directed that a voice vote be taken. All present answered aye, and President Wiedmeyer declared the motion passed; the meeting adjourned at 8:41 p.m.