



**MINUTES FOR VILLAGE OF PINGREE GROVE
BOARD OF TRUSTEES MEETING
Municipal Center, 555 Reinking Rd, Pingree Grove, IL 60140
Second Floor, Board Meeting Room**

**Monday, August 16, 2021
7:00 p.m.**

1. CALL TO ORDER

President Wiedmeyer called the meeting to order at 7:00 P.M.

2. PLEDGE OF ALLEGIANCE

Those in attendance recited the Pledge of Allegiance.

3. ROLL CALL

Clerk Gray called the roll, answering present were President Wiedmeyer and Trustees: Dulkoski, Hirschbein, Kubiak, Pearson, Hall, and Lemus. Also present at the meeting were Village Manager Jeff Cook, Finance Director Albert Walczak, Public Works Director Pat Doherty, Village Engineer Seth Gronewald, Village Clerk Stephen Gray, Village Attorney Michael Smoron, and Police Lieutenant Chris Harris. Fire Chief Kieran Stout was in the audience.

4. PUBLIC COMMENTS—*Please sign in at the meeting to address the Board.*

President Wiedmeyer read a public comment received prior to the meeting via email from Bob and Karen Ernst of 1095 Prescott Ln expressing concerns regarding the proposed new development by D.R Horton.

5. SPECIAL PRESENTATIONS / ITEMS

There were no Special Presentations.

6. CONSENT AGENDA

a. Approval of Minutes from Village Board Meeting of August 2, 2021.

b. Approval of Warrant List, August 16, 2021, in the Amount of \$330,916.88.

Trustees inquired if certain fees were reimbursable and Lt. Harris discussed the purchase of communication radios.

Trustee Kubiak made a motion seconded by Trustee Hall to approve the consent agenda.

A Roll Call vote determined Trustees: Hirschbein, Dulkoski, Hall, Lemus, Pearson, and Kubiak answered aye. The Roll Call vote passed 6-0-0.

7. ITEMS FOR SEPARATE ACTION

- a. Approval of Pay Application No. 7 for the Richard J Brown Intersection Improvement in the amount of \$42,527.29 to Plote Construction, Inc.

Manager Cook provided a brief background on the Richard J Brown intersection improvement project. He recalled for the Board an ongoing process to receive a \$150,000 grant award being administered through the Illinois Department of Commerce and Economic Opportunity.

Trustee Hirschbein made a motion, seconded by Trustee Pearson to approve the seventh pay application to Plote Construction, Inc. in the amount of \$42,527.29.

A Roll Call vote determined Trustees: Dulkoski, Hirschbein, Hall, Kubiak, Pearson, and Lemus answered aye. The Roll Call vote passed 6-0-0.

- b. Approval of Ordinance 2021-O-11 Pertaining to the Coronavirus Local Fiscal Recovery Fund for the Village of Pingree Grove.

Manager Cook explained aspects of the American Rescue Plan Act, which allocates to the Village approximately \$1.3 million. He discussed the proposed ordinance, which among other compliance items, designates an authorized administrative officer for the purpose of coordinating receipt of funds. Board members discussed timing of the funding and limitations of its use.

Trustee Pearson made a motion, seconded by Trustee Lemus to approve Ordinance 2021-O-11 as presented.

A Roll Call voted determined Trustees: Kubiak, Hall, Hirschbein, Pearson, Lemus and Dulkoski answered aye. The Roll Call vote passed 6-0-0.

8. PRESIDENT'S REPORT

No report.

9. STAFF REPORTS AND DISCUSSION

- a. Manager
 - i. Engineering Services Agreement – Phase 1 Reinking & Damisch Roads

Manager Cook discussed a potential road improvement project to address the condition of Reinking Road near Damisch Road, stating preliminary cost estimates suggest the project would exceed three million dollars. The project would address a section of roadway in most need or repair, along with existing geometric and drainage concerns in the vicinity. Mr. Cook expressed concern for fully funding the project locally and identified opportunities to apply for grant funding to assist. He explained the need to complete preliminary engineering work to be eligible for grant applications and noted this year's capital budget includes \$250,000 to complete preliminary engineering for the project. Mr. Cook said the engineering expense could be funded from capital, but said staff is looking to confirm if the Village's Rebuild Illinois Bond Funds would be authorized for the design work. He said the purpose of discussion is to receive input from the Board in bringing forward an engineering services agreement for the design work to a future meeting.

The Board discussed scope of the project and potential interactions with the proposed roundabout at US 20 and Reinking Road. Village Engineer Seth Gronewald discussed the planned coordination with the US 20 project to ensure there are no gaps between the projects, noting the differences between PE1 and PE2 design engineering. Board members discussed timelines involved to prepare the design, apply for grants, and ultimately begin construction, noting the effort is more long-term and is likely to span multiple fiscal years to achieve.

The Board discussed the history of the intersection, the classification of the route and potential businesses being attracted to the area if the project was completed. Director Doherty provided information on the long-term benefits of proceeding with this project. Board members expressed openness to proceeding with the design work and were interested to know the source of funds to be used.

Manager Cook also updated the Board on a staff meeting with D.R Horton regarding revisions to the proposed annexation agreement. He advised a public hearing was initially planned for September 1, however noted it was moved to September 8 to ensure proper legal notice. Manager Cook noted the purpose of the hearing concerns land use and zoning matters and that the Planning and Zoning Commission's recommendations to the Board are advisory. He said a separate hearing will need to be conducted regarding the proposed annexation agreement, which is not yet scheduled.

b. Police

Lt Harris updated the Board on new technologies being integrated with the warning siren system to improve performance. He also reminded the Board and those in attendance that Coffee with Champions will be this Friday 8/20/21 between 5:30 AM and noon, collecting money for the special olympics.

Lt. Harris discussed the upcoming motorcycle show being hosted at Goebbert's farm and closed by sharing a woodworking effort by former Trustee Spieker, who crafted housing for a piece of communications equipment at the PD.

c. Finance

Director Walczak discussed the status of the final audit report.

d. Public Works

Director Doherty discussed the status of the curb and sidewalk repair project, noting some areas remain to be completed when the contractor returns to perform work in the village. Mr. Doherty said work will begin to replace parkway trees, weather permitting, prior to the next Board meeting and provided an update on irrigation in the Carillon subdivision. He confirmed the water used by the irrigation system is gray water and does not place demands on the drinking water system, also noting the Village does not presently charge for its use.

e. Engineering

i. Engineering report

Village Engineer Seth Gronewald discussed progress at the Central Tree and Kelley Williamson projects.

f. Legal

No report.

g. Planning

No report.

h. Clerk

No report.

10. OLD BUSINESS

The Board questioned the responsible party to maintain Daniel Pond, noting improved maintenance is desirable.

11. NEW BUSINESS

The Board discussed the upcoming annual utility rate increase and also suggested the staff review opportunities to contract mowing services as a way to help free up public

works staff for more consequential work effort. Manager Cook explained the rate adjustment methodology, noting this year's consumer price index is expected to result in an adjustment of 4-5% on the consumption side of the utility bill.

12. EXECUTIVE SESSION

No Executive Session.

13. ADJOURNMENT

At 8:05 P.M. Trustee Dulkoski made a motion seconded by Trustee Hirschbein to adjourn the meeting.

A Roll Call voter determined Trustees: Hirschbein, Kubiak, Dulkoski, Hall, Pearson, and Lemus answered aye. The Roll Call vote passed 6-0-0.