



**MINUTES FOR VILLAGE OF PINGREE GROVE  
BOARD OF TRUSTEES MEETING  
Municipal Center, 555 Reinking Rd., Pingree Grove, IL 60140**

**Monday, April 5, 2021  
7:00 p.m.**

**1. CALL TO ORDER**

President Wiedmeyer called the meeting to order at 7:02 p.m.

**2. PLEDGE OF ALLEGIANCE**

The Board recited the Pledge of Allegiance.

**3. ROLL CALL**

The roll was called. Answering present were President Wiedmeyer and Trustees: Kubiak, Pearson, Hirschbein, Dulkoski, and Lemus. Also present were Village Manager Jeff Cook, Police Chief Shawn Beane, Finance Director Karen Plaza, Public Works Director Pat Doherty, Village Attorney Michael Smoron, Village Engineer Mick Gronewold, Police Lt. Chris Harris, and Village Clerk Stephen Gray. Trustee Hall was absent.

**4. PUBLIC COMMENTS—*Please sign in at the meeting to address the Board.***

There were no public comments.

**5. SPECIAL PRESENTATIONS / ITEMS**

**a. Appointing Village Clerk for Village of Pingree Grove.**

Village President Wiedmeyer introduced the Appointment of Stephen Gray as the new Village Clerk. Manager Cook gave a brief bio of Stephen Gray. A motion was made by Trustee Pearson and seconded by Trustee Kubiak to consent to the appointment of Stephen Gray as Village Clerk. A roll call vote determined Trustees: Hirschbein, Kubiak, Pearson, Dulkoski, and Lemus, answered aye. Trustee Hall was absent. Roll Call vote passed 5-0-1.

President Wiedmeyer administered the oath of office and swore in Stephen Gray as Village Clerk.

## 6. CONSENT AGENDA

Trustee Kubiak made a motion, seconded by Trustee Lemus, to approve the Consent Agenda consisting of:

- a. Approval of Minutes from Village Board Meeting of March 15, 2021.
- b. Approval of Warrant List for April 5, 2021 in the amount of \$262,034.51.  
A Roll call vote determined Trustees: Hirschbein, Kubiak, Pearson, Dulkoski, and Lemus, answered aye. Trustee Hall was absent. Roll Call vote passed 5-0-1.

## 7. ITEMS FOR SEPARATE ACTION

- a. Approval of Resolution 2021-R-06, Authorizing the Execution of an Amendment to the Agreement between CivicPlus, LLC and the Village of Pingree Grove.

Manager Cook summarized the existing Civic Plus contract and presented a proposed amendment to adjust the annual maintenance and hosting fee. Discussion ensued concerning the website and potential alternative options. Mr. Cook confirmed the amendment does not affect the Village's ability to terminate under the original contract.

A motion was made by Trustee Dulkoski and seconded by Trustee Hirschbein. A Roll Call Vote determined Trustees: Kubiak, Pearson, Hirschbein, Dulkoski, and Lemus, answered aye. Trustee Hall was absent. Roll Call vote passed 5-0-1.

- b. Approval of Resolution 2021-R-07, Authorizing Reduction of Bonds and Acceptance of Public Improvements in Cambridge Lakes North Daniel Boulevard Baseball Complex and Surrounding Area Park/Walking Path.

Village Engineer Mick Gronewold summarized the request to release certain bonds and accept public improvements, subject to completion of the punch list items, noting the outstanding items are technical in nature. Discussion ensued and Director Doherty confirmed the requested action provides staff the authority to release the bonds and accept maintenance bonds, however confirmed no such action will be taken without satisfaction of the punch list items by the developer. Mr. Doherty further discussed the reason for the timing of this request arises from interest of the little league to utilize the fields during the season.

A Motion was made by Trustee Kubiak and seconded by Trustee Pearson to approve Resolution 2021-R-07, accepting certain public improvements and authorizing the release of performance bonds for the Cambridge Lakes North Daniel Boulevard Baseball Complex and surrounding area park and walking path.

A roll call vote determined Trustees: Hirschbein, Dulkoski, Lemus, Pearson and Kubiak answered aye. Trustee Hall was absent. Roll Call vote passed 5-0-1.

- c. Approval of Resolution 2021-R-08, Authorizing the Release of Certain Maintenance Bonds for Neighborhoods 12, 18, 19B, 20, 23, 24, 25, 26 and 27.

Village Engineer Mick Gronewold summarized the status of improvements in the affected neighborhoods, noting several bonds are held beyond the standard twelve-month surety period and recommended their release. Mr. Gronewold discussed results of an inspection identifying certain deficient parkway trees and noted the developer agreed to replace these trees and secure the effort with a replacement maintenance bond in the amount of \$15,000. Discussion ensued regarding establishment of the trees and efforts to encourage proper watering once trees are installed.

A motion was made by Trustee Lemus and seconded by Trustee Hirschbein to approve Resolution 2021-R-08, authorizing the release of certain maintenance bonds for neighborhoods 12, 18, 19B, 20, 23, 24, 25, 26, and 27. A Roll Call Vote determined Trustees: Dulkoski, Pearson, Kubiak, Lemus and Hirschbein answered aye. Trustee Hall was absent. Roll Call vote passed 5 0-1.

#### 8. **PRESIDENT'S REPORT**

President Wiedmeyer reported that Metro West sent letter reminding to call state representatives to voice concern about the State of Illinois tapping into the LGDF fund. President Wiedmeyer also noted the election takes place Tuesday, April 6, 2021 and encouraged the public to cast their vote.

#### 9. **STAFF REPORTS AND DISCUSSION**

- a. Manager

Village Manager Cook welcomed Stephen Gray as Village Clerk and noted the Village is reviewing several candidates for the position of Police Chief, which closed for applicants March 31<sup>st</sup>. He recognized Officer Tabler for his service to Pingree Grove and welcomed Officer Huber as a full-time officer. Mr. Cook discussed efforts to participate in potential future federal funding opportunities and thanked Director Plaza and staff for their dedicated effort to produce the draft budget distributed to the board. He provided information on an upcoming virtual meeting, scheduled for April 8<sup>th</sup>, concerning a special enrollment period for Affordable Care Act Health Insurance, which is sponsored by State Senator DeWitte and Representatives Ugaste and Ness.

- b. Police

- i. Part time to Full time Transition of Officer Eric Huber

Police Chief Beane echoed Manager Cook's recognition of Officer Eric Huber's transition to full time status and had nothing further to report.

- c. Finance

- i. Draft FY22 Budget Discussion

Director Plaza discussed updates to the draft budget, including refined property tax revenues, which are based on final numbers from the county. Ms. Plaza noted the paper version of the revenues was not included in the report, however explained the revised summary sheet reflects the updated numbers. She stated the final proposed budget will reflect changes in all sections. Director Plaza said the proposed budget will be published this week in print and on the Village's website in accordance with state statute and a public hearing noticed for April 19, 2021.

d. Public Works

Director Doherty responded to questions from the board on engine breaking and catch/release signs, discussing costs and various approaches to possible locations. Mr. Doherty advised Thurnau Road would soon be closed for reconstruction, noting the advisory signs posted to inform the public of the upcoming improvement project. He stated if the weather cooperates, the project is scheduled to reopen the road to the public in early May.

e. Engineering

No report.

f. Legal

No report.

g. Planning

No report.

h. Clerk

No report.

**10. OLD BUSINESS**

No old business was discussed.

**11. NEW BUSINESS**

No new business was discussed.

**12. EXECUTIVE SESSION—**

At 7:49 pm Trustee Hirschbein made a motion, seconded by Trustee Dulkoski, to adjourn to executive session to discuss collective negotiating matters between the Village and its employees pursuant to 5 ILCS 120/2(c)(2). A roll call vote determined Trustees: Lemus, Pearson, Kubiak, Hirschbein and Dulkoski answered aye. Trustee Hall was absent. Roll Call vote passed 5-0-1.

The board reconvened regular session at 7:58 pm.

Police Chief Beane responded to an inquiry by Trustee Hirschbein concerning morale and staffing of a police department. Trustee Kubiak inquired on progress related to the water and wastewater expansion projects and Director Doherty provided an update for the board.

### **13. ADJOURNMENT**

At 8:11 pm Trustee Pearson made a motion, seconded by Trustee Hirschbein, to adjourn the meeting. A Roll Call vote determined Trustees: Lemus, Kubiak, Pearson, Hirschbein and Dulkoski answered aye. Trustee Hall was absent. The Roll Call vote passed 5-0-1.