

The Village of



VILLAGE OF PINGREE GROVE

ORDINANCE NO. 2010. 08

**AN ORDINANCE ESTABLISHING A
COMMUNITY EVENTS COMMITTEE
FOR THE
VILLAGE OF PINGREE GROVE,
KANE COUNTY, ILLINOIS**

PASSED BY THE PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF PINGREE GROVE, KANE COUNTY, ILLINOIS
THIS 14TH DAY OF April, 2010.

PUBLISHED IN PAMPHLET FORM BY AUTHORITY
OF THE PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF PINGREE GROVE, KANE COUNTY, ILLINOIS
ILLINOIS, THIS 10TH DAY OF April, 2010.

ORDINANCE NO. 2010-08

AN ORDINANCE ESTABLISHING A
COMMUNITY EVENTS COMMITTEE
FOR THE
VILLAGE OF PINGREE GROVE,
KANE COUNTY, ILLINOIS

BE IT ORDAINED by the President and Board of Trustees of the Village of Pingree Grove, Kane County, Illinois, as follows;

WHEREAS, The Village of Pingree Grove as a non-home rule unit has been granted such powers pursuant to the Illinois Constitution and by statute either expressly or as may be impliedly necessary to the accomplishment of the intent thereof; and

WHEREAS, the corporate authorities of the Village of Pingree Grove find that establishing a standing committee to plan, organize and raise funds for community events is in the best interest of the public health, safety and welfare of the Village of Pingree Grove.

NOW, THEREFORE, BE IT ORDAINED by the Board of Trustees in the Village of Pingree Grove, Kane County, Illinois, that:

SECTION ONE: Community Events Committee Created:

The Municipal Code for the Village of Pingree Grove shall be amended to add Section 2.3 establishing a Community Events Committee and that this Chapter shall read as follows:

Chapter 2.3: Community Events Committee

- A. Establishment. It is hereby established a standing committee which shall be known as the Community Events Committee ("Committee") for the purpose of scheduling, planning, organizing, fund raising and overseeing community events that shall be open to the enjoyment of all Pingree Grove residents and the general public.
- B. Membership. The membership of the Committee shall be composed of five (5) members who shall be residents of Pingree Grove. The members shall be appointed by the Village President with the advice and consent of the Village Board. One of the five (5) members shall be appointed chairperson by the Village President with the advice and consent of the Village Board.

Of the five (5) members appointed, two (2) shall have an initial term of office of three years, two (2) shall have an initial term of office of two years, and one (1) shall have an initial term of office of one year. Thereafter, each term of office shall be three years. Each member shall serve until his or her respective successor is appointed and qualifies. Each term of office shall commence on May 1.

Upon expiration of a member's term, successors shall be appointed for 3-year terms by the Village President, with the advice and consent of the Village Board.

C. Powers and Duties. The Community Events Committee shall have the following powers and duties:

1. To schedule, plan and organize events that will be open to the enjoyment of all Pingree Grove residents and the general public.
2. To raise funding through a variety of legal and appropriate means including sponsorship, solicitations of donations, sales and raffles conducted in accordance with Village ordinances.
 - a. Funds raised through the Committee's efforts shall be deposited into a designated account managed by the Finance Director and maintained separate and apart from public funds. The Finance Director and Committee Chairman shall be signatories on the account.
 - b. All fund raising efforts shall be conducted in accordance with state and local ordinances.
3. To solicit and negotiate proposals and contracts to engage acts or activities which will be a component to an organized community event. The Committee shall have no authority to bind the Village of Pingree Grove in any way.
4. To coordinate the use of Village parks, amenities and resources and staff support with the Village Manager. Express consent of the Village Manager shall be required before any Village staff is assigned or utilized to assist with any events.
5. To authorize the release of funds from the designated account described in Section C.2 above for approved purposes related to the scheduling, planning, organizing and engagement of community events. All purchases shall be subject to the established purchasing policies of the Village of Pingree Grove and the following:
 - a. Purchases or contracts over one thousand dollars (\$1,000) must be approved by the Village Manager or Finance Director (which approval shall not be unreasonable withheld).
 - b. Any purchases made using the Village of Pingree Grove tax exemption shall be approved in advance by the Village Manager or Finance Director (which approval shall not be unreasonable withheld).

- c. Purchases of alcohol, tobacco or other products which by law are regulated by the age of the user shall be prohibited.
 - d. A corresponding receipt, bill of sale, contract or other purchase documentation shall be submitted to the Finance Director within a reasonable time after the purchase has been made.
- 6. Notwithstanding the foregoing, no member of the Committee shall have any authority to take any action on his or her own; all actions of the Committee shall be taken only by a majority vote of a quorum of the Committee. Further, the Committee's role shall be limited to the powers and duties described herein and as may be extended from time to time by the Village Board, and the Village is not delegating any of its statutory authority to the Committee.
- D. Funding and Undertakings. The Committee shall not have the authority to execute any contract, agreement or undertaking, nor the power to incur any debts or liabilities on behalf of the Village, except with the express, written approval of the Corporate Authorities of the Village or, if within the authority of the Village Manager, with the express permission of the Village Manager.
- E. Volunteers. The Committee is authorized to enlist the volunteer services of such other members of the community who will assist in advancing the goals and objectives of the Community Events Committee.
- F. Reporting and Record Keeping. The Committee shall comply in all respects with the Open Meetings Act (5 ILCS 120/1 et. seq.) and shall keep comprehensive minutes of all meetings which describe clearly and completely each and every subject discussed at said meeting and any action taken by the Committee. Copies of said minutes shall be provided to the Village Clerk together with any support data, documents and attachments. The Committee shall meet as necessary to fulfill its duties and responsibilities. The Committee shall select, from among its members, a secretary to generate and keep appropriate minutes and to liaison with the Village Clerk to ensure compliance with the Open Meetings Act.
- G. Compensation. Members shall not be compensated for their service on the Committee. Members are eligible to receive approved travel, training and per diem reimbursements in accordance with the Village of Pingree Grove Personnel Policies and Procedures only with advanced approval from the Village Manager.
- H. Vacancies. If a vacancy occurs on the Committee, said vacancy may be filled by the appointment of a member by the Village President with the advice and consent of the Village Board.

SECTION TWO: GENERAL PROVISIONS:

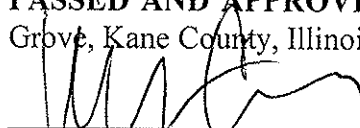
CODIFICATION: The Village of Pingree Grove is presently undergoing codification of its ordinances into a unified Code Book. To that end, the chapter numbers identified above have been selected based upon the Village's estimation of what the actual chapter number shall be. That said, the Village Manager and Village Clerk shall be expressly authorized to change or amend the identifying chapter numbers as shall be necessary to conform such numbering to the codification of the Village's Ordinances, provided that the text of the ordinances (other than the numbering) shall not be changed. This ordinance shall remain in full force and effect without regard to the renumbering or relabeling of the paragraphs.

REPEALER: All ordinances or portions thereof in conflict with this ordinance are hereby repealed.

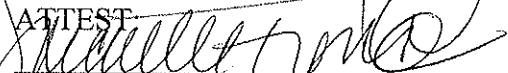
SEVERABILITY: Should any provision of this Ordinance be declared invalid by a court of competent jurisdiction, the remaining provisions will remain in full force and affect the same as if the invalid provision had not been a part of this Ordinance.

EFFECTIVE DATE: This Ordinance shall be in full force and effect on and after its approval, passage and publication in pamphlet form as provided by law.

PASSED AND APPROVED by the President and Board of Trustees of the Village of Pingree Grove, Kane County, Illinois this 19 day of April, 2010.



Wyman Carey,
President of the Board of Trustees of the Village of Pingree Grove

ATTEST:


Michelle Figuerola, Clerk of the Village of Pingree Grove

	Aye	Nay	Absent	Abstain
Trustee Steve Wiedmeyer	<u>X</u>	___	___	___
Trustee Ricky Popilek	<u>X</u>	___	___	___
Trustee Stephanie Mette	___	<u>X</u>	___	___
Trustee Greg Marston	<u>X</u>	___	___	___
Trustee Joshua Cossiboon	<u>X</u>	___	___	___
Trustee Larry Gillie	___	___	<u>X</u>	___
Village President Wyman Carey	___	___	___	___